

COUNTY OF CLEVELAND, NORTH CAROLINA
AGENDA FOR THE REGULAR COMMISSION MEETING

May 19, 2020

6:00 PM

County Commissioners Chambers

-
- **Call to Order and Determination of a Quorum** - Commission Chair
 - **Pledge of Allegiance and Invocation** (Please stand for the Pledge of Allegiance and remain standing for the Invocation)
 - **Recognition of Elected Officials**
 - **Recognition of Veterans**
 - **Recognition of Law Enforcement**
 - **Recognition of County Department Heads**

1. MOTION TO ADOPT THE PROPOSED AGENDA

(Only emergency items shall be added to the agenda. Upon approval of the Commission Chair and County Commission, the item will be added.)

2. CITIZEN RECOGNITION

The citizen recognition portion of the meeting is an opportunity for persons wishing to appear before the Commission to do so. Each presentation will be limited to three (3) minutes. The Board is interested in hearing citizen concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during this segment. Topics requiring further investigation will be referred to the appropriate county agency.

3. CONSENT AGENDA

Motion to approve the following Consent Agenda items: (Consent items will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner.)

- A. Minutes** Minutes from the May 5, 2020 Regular Commissioners Meeting

- B. **Tax Administration** April 2020 Collection Report
- C. **Sheriff's Department** Budget Amendment (BNA#057)
- D. **Social Services** Budget Amendment (BNA#058)
- E. **Health Department** Budget Amendment (BNA#059)
- F. **Emergency Management** Budget Amendment (BNA#060)
- G. **Commissioners** Project Sneakers Grant Resolution
- H. **Human Resources** Substantial Equivalency Resolution

REGULAR AGENDA

- 4. FY 2020 - 2021 County Manager's Recommended Budget
Brian Epley, County Manager

COMMISSIONER REPORTS

ADJOURN

The next meeting of the Cleveland County Board of Commissioners will be held on Tuesday, June 2, 2020 at 6:00pm in the Commissioners Chamber.

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Citizen Recognition

Department:

Agenda Title:

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Minutes from the May 5, 2020 Regular Commissioners Meeting

Department: Minutes

Agenda Title: Minutes from the May 5, 2020 Regular Commissioners Meeting

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> 05-05-2020_Minutes.pdf	May 5 Commissioners Minutes

Cleveland County Board of Commissioners
May 5, 2020

The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m. at the LeGrand Center located at 1800 E. Marion Street, Shelby.

PRESENT: Susan Allen, Chairman
Ronnie Whetstine, Vice-Chair
Johnny Hutchins, Commissioner
Doug Bridges, Commissioner
Deb Hardin, Commissioner
Brian Epley, County Manager
Tim Moore, County Attorney
Phyllis Nowlen, Clerk to the Board
Kerri Melton, Assistant County Manager
Elliot Engstrom, Deputy County Attorney
Betsy Harnage, Register of Deeds

CALL TO ORDER

Chairman Allen called the meeting to order and Betsy Harnage, Register of Deeds, provided the invocation and led the audience in the Pledge of Allegiance.

AGENDA ADOPTION

ACTION: Commissioner Bridges made the motion, seconded by Commissioner Hutchins and unanimously approved by the Board to, *approve the agenda as presented.*

CONSENT AGENDA

APPROVAL OF MINUTES

The Clerk to the Board included the Minutes from the *April 7, 2020 regular meeting*, in board members packets.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Whetstine, and passed unanimously by the Board to, *approve the minutes as written.*

MONTHLY MANAGER'S REPORT

- The 2020-2021 budget preparation is underway. Finance has conducted meetings with departments across the organization to review departmental requests and develop budget recommendations for consideration.
- Due to the COVID-19 pandemic and associated revenue shortfalls, the County has delayed all major capital purchases, projects that are not currently underway or grant funded, and personnel hiring. The months of May and June have also been designated as a non-spending period, aimed to reduce costs outside of essential operations.
- The bid package for the Foothills Public Shooting Complex expansion have been posted. Responses will be due back on June 1st for the selection process.
- The notice to proceed for Shell Building III has been finalized. Construction of this joint project site location will begin in May.
- The County's Wellness fund is trending favorable through the month of April. Health claims through April are approximately \$360,000 less when compared to this point in prior year.
- General Fund operating expenditures are on track with anticipated budgeted amounts through the month of April. Actual expenditures are currently trending around 2% below budgeted figures.

- The County has collected \$735,000 in investment income through the month of April. Through strategic cash flow planning and forecasting the County has recognized increase of approx. \$190k in investment income when compared to prior year

County of Cleveland, North Carolina
Manager's Budget Summary
Presented at the 5/5/20 Board Meeting
Time Period Covered : 4/1/2020 to 4/28/2020
For Fiscal Year Ending June 30, 2020

BUDGET TRANSFERS LEGEND: D = DEPARTMENTAL; L = LATERAL

BUD #	BUDGET TYPE	DATE SUBMITTED BY DEPT	DEPT NAME TO	DEPT NAME FROM	EXPLANATION	BUDGET AMOUNT
533	D	4/1/2020	EMS		Move funds to cover purchase of an AED for Comm Center	\$ 2,224
534	D	4/2/2020	Communications		Move funds for licenses and maintenance	\$ 1,227
535	D	4/6/2020	Volunteer Rescue		Reverse Budget #533 posted to dept 446 but should have been to dept 447. Then post correct entries to dept 447 for an AED	\$ 2,224
536	D	4/7/2020	Coop Ext		Temporary budget move to cover equipment replacement.	\$ 2,630
537	L	4/7/2020	Emergency Mgmt	Contingency	Transfer funds to cover purchase of face masks (COVID19)	\$ 8,000
538	D	4/8/2020	Employee Wellness		Reverse previous temporary budgets	\$ 107,333
539	L	4/13/2020	Legal	Emergency Mgmt	Transfer funds to cover building improvements	\$ 29,700
540	D	4/20/2020	Commissioners		Move funds to cover account deficits	\$ 567
541	D	4/20/2020	Manager's Office		Move funds to cover increase in contracted services	\$ 3,850
542	D	4/20/2020	Finance		Move funds to cover contracted services, penalty expense, and license/permits/certificates	\$ 1,079
543	D	4/20/2020	Facilities Janitorial		Move additional funds to cover equipment purchase	\$ 43
544	D	4/20/2020	Economic Development		Move funds to cover postage and grants	\$ 4,595
545	D	4/20/2020	Building Inspections		Move additional funds needed to cover telecommunications and dues/subscriptions	\$ 332
546	D	4/20/2020	Emergency Mgmt		Move funds to cover account deficits; move grant funds to appropriate account	\$ 11,445
547	D	4/20/2020	Legal/Co Attorney		Move funds to cover increase in travel/training; maintenance contracts-equip; dues/subscriptions	\$ 845
548	D	4/21/2020	LeGrand		Move funds to cover license/permits/certifications and professional services	\$ 752
549	D	4/21/2020	Municipal Grants		Move funds to appropriate account for grant	\$ 5,000
550	D	4/21/2020	Adult Health		Move funds to cover contracted services through June 30.	\$ 1,500
551	D	4/21/2020	Environmental Health		Move funds to cover postage and contracted services	\$ 42
552	D	4/21/2020	Health Promotions		Move funds to cover medicine & supplies	\$ 85
553	D	4/21/2020	Building Inspections		Move funds to cover credit card fees through June 30.	\$ 1,100
554	D	4/21/2020	WIC		Move funds to cover account deficits	\$ 653
555	D	4/22/2020	Animal Services		Move funds to cover department supplies; medicine/supplies; improvements	\$ 62,007
556	D	4/22/2020	Cooperative Ext		Move funds to cover telecommunications through June 30	\$ 244
557	D	4/24/2020	Human Resources		Move funds to cover increase in contracted services, dues/subscriptions and professional services	\$ 19,192
558	D	4/24/2020	Planning/Zoning		Move funds to cover travel/training, telecommunications, contracted services, dues/subscriptions, professional services and awards/appreciation through June 30	\$ 5,860
559	D	4/24/2020	Tax Admin		Move funds to cover maintenance contracts-equipment	\$ 274
560	D	4/28/2020	EMS		Move funds to cover various operating accounts through June 30	\$ 19,837

TAX COLLECTOR’S MONTHLY REPORT

The Tax Collector provided Commissioners with the following detailed written report regarding taxes collected during *March 2020*.

TOTAL TAXES COLLECTED MARCH 2020			
YEAR	AMOUNT-REAL	AMOUNT-VEH	
DEF REV	\$0.00	\$0.00	
2019	\$854,419.65	\$0.00	\$854,419.65
2018	\$35,874.17	\$0.00	\$35,874.17
2017	\$19,030.91	\$0.00	\$19,030.91
2016	\$5,648.61	\$0.00	\$5,648.61
2015	\$2,013.80	\$0.00	\$2,013.80
2014	\$1,688.87	\$0.00	\$1,688.87
2013	\$846.20	\$431.55	\$1,277.75
2012	\$316.77	\$587.52	\$904.29
2011	\$737.44	\$791.90	\$1,529.34
2010	\$706.55	\$298.69	\$1,005.24
2009	\$0.00	\$0.00	\$0.00
TOTALS	\$921,282.97	\$2,109.66	\$923,392.63
DISCOUNT	(\$0.21)		
INTEREST	\$43,599.42	\$1,543.37	\$0.00
TOLERANCE	(\$25.10)	(\$11.44)	
ADVERTISING	\$1,892.39	\$957.09	
GARNISHMEN	\$8,299.33		
NSF/ATTY	(\$133.67)		
LEGAL FEES	\$10.78		
TOTALS	\$974,925.91	\$4,598.68	\$979,524.59
MISC FEE	\$0.00	\$0.00	
TAXES COLL	\$974,925.91	\$4,598.68	\$979,524.59
DEF	\$12,167.21	\$13,001.35	\$0.00
DISC	(\$30.28)	\$987,927.26	\$4,598.68
TOL	\$0.00		\$992,525.94
INT	\$864.42		
TOTAL TAXES UNCOLLECTED MARCH 2020			
	AMOUNT-REAL	AMOUNT-VEH	COMBINED AMT
2019	\$2,956,830.26	\$0.00	\$2,956,830.26
2018	\$785,940.22	\$0.00	\$785,940.22
2017	\$412,896.57	\$0.00	\$412,896.57
2016	\$255,681.38	\$0.00	\$255,681.38
2015	\$186,717.09	\$0.00	\$186,717.09
2014	\$173,902.27	\$0.00	\$173,902.27
2013	\$124,526.05	\$62,423.04	\$186,949.09
2012	\$95,744.33	\$70,189.85	\$165,934.18
2011	\$73,390.48	\$53,310.81	\$126,701.29
2010	\$66,337.15	\$52,394.86	\$118,732.01
2009	\$0.00	\$0.00	\$0.00
	\$5,131,965.80	\$238,318.56	\$5,370,284.36
DEF REV	\$62,751.96	\$0.00	\$62,751.96
TOTAL UNCOLLECTEC	\$5,194,717.76	\$238,318.56	\$5,433,036.32

COOPERATIVE EXTENSION: BUDGET AMENDMENT (BNA #052)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.495.4.800.00		Cooperative Extension/Miscellaneous Revenue	\$3,882.00	
010.495.5.211.00		Cooperative Extension/Controlled Property Exp	\$3,882.00	

Explanation of Revisions: Budget allocation for \$3,882.00 in funds received from the sale of an old mulch layer. New funds will be used to purchase new mulch and trailer.

COOPERATIVE EXTENSION: BUDGET AMENDMENT (BNA #053)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.495.4.410.00		Cooperative Extension/Local & Other Grants	\$1,431.00	
010.495.5.700.00		Cooperative Extension/Grants	\$1,431.00	
010.495.4.810.00		Cooperative Extension/Contributions-Donations	\$1,307.00	
010.495.5.790.00		Cooperative Extension/Contributions-Donations	\$1,307.00	

Explanation of Revisions: Budget allocation for \$1,431 in additional grant funds received from Isothermal Planning & Development for the Grandparents Raising Grandchildren (GRG) Program. Also budget additional \$1,307 in donation monies received for agriculture programs to cover expenses.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #054)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
012.540.4.310.40		WIC/Federal Grants WIC-CS	\$17,289.00	
012.540.5.210.40		WIC/Departmental Supply WIC-CS	\$2,470.00	
012.540.5.910.40		WIC/Capital Equipment WIC-CS	\$14,819.00	

Explanation of Revisions: Budget allocation for \$17,289 for additional WIC Special Funding to assist with COVID-19 barriers. Funds are to be used for the purchase of laptops and additional equipment to assist with Telehealth and Remote Access for staff.

FINANCE DEPARTMENT: BUDGET AMENDMENT (BNA #055)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
489.225.4.400.00		Cap Proj-FCC Shell Bldg 3/Loan Proceeds	\$5,950,000.00	
489.225.5.490.00		Cap Proj- FCC Shell Bldg 3/Professional Serv	\$100,000.00	
489.225.5.992.00		Cap Proj- FCC Shell Bldg 3/Joint Venture Construct	\$5,850,000.00	

Explanation of Revisions: Budget allocation of \$5,950,000 for loan proceeds for the funding of the joint project with the City of Shelby for the Job Ready Shell Building 3 at the Foothills Commerce Center.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #056)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<i>Account Number</i>	<i>Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
012.541.4.350.00		Env. Health/State Gov't Grants	\$25,690.00	
012.541.5.121.00		Env. Health/Salary-Reg	\$23,568.00	
012.541.5.210.00		Env. Health/Departmental Supplies	\$2,122.00	

Explanation of Revisions: Budget allocation for \$25,690 in funds received from the Department of Health and Human Services to cover existing salaries and departmental supplies in Environmental Health.

FINANCE DEPARTMENT: AUDIT CONTRACT

North Carolina General Statute 159-34 requires each unit of local government in North Carolina to have its' accounts audited at the close of each fiscal year by a certified public accounting firm. The audit evaluates the performance of a unit of local government with regard to compliance with applicable federal and state laws as well as the accuracy and reliance of the financial statement disclosures. Each year Cleveland County's audit contract must be approved first by the County Board of Commissioners and then the North Carolina Local Government Commission. The Finance Department is recommending renewal of the contract with Thompson, Price, Scott, Adams & Co, P.A. for the 2019-2020 fiscal year audit. *(a full copy of the audit contract is filed in the Clerk's Office).*

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, *to approve the renewal of the Audit Contract with Thompson, Price, Scott, Adams & Co, P.A. for the 2019-2020 fiscal year audit.*

LGC-205

CONTRACT TO AUDIT ACCOUNTS

Rev. 9/2019

The

of

and

and

for

Governing Board

BOARD OF COMMISSIONERS

Primary Government Unit (or charter holder)

CLEVELAND COUNTY

Discretely Presented Component Unit (DPCU) (if applicable)

N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

Auditor Name

THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.

Auditor Address

1626 S MADISON STREET, WHITEVILLE, NC 28472

Hereinafter referred to as Auditor

Fiscal Year Ending

06/30/20

Audit Report Due Date

10/31/20

Must be within four months of FYE

hereby agree as follows:

1.

The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2.

At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by *OMB Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)* and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

MOTORCYCLE AWARENESS MONTH

Commissioners were asked by the members of the Concerned Biker's Association of Cleveland County to proclaim May as Motorcycle Awareness Month. The Proclamation urges all citizens to be observant and share the road with all motorists as the warmer season approaches.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, *approve the Motorcycle Awareness Month Proclamation.*



REGULAR AGENDA

SHELBY HIGH SCHOOL BASEBALL FIELD IMPROVEMENTS

Chairman Allen recognized County Manager Brian Epley to present information regarding improvements to the Shelby High School Baseball Field. The American Legion World Series is an event that draws visitors from across the country to Shelby, North Carolina. In 2008, Cleveland County hosted the first American Legion World Series on the Shelby High School Baseball field. In 2011, Shelby won the bid to be the permanent home of the American Legion World Series and the games have been played in Shelby, North Carolina since that time. The baseball field at Shelby High School is in need of improvements to better secure the American Legion World Series long term. Due to COVID-19, the Shelby High School baseball season, the Post 82 baseball season and the American Legion World Series have been cancelled. Now is the opportune time to complete these improvements. Proposed improvements will include laser grading of the field, turf enhancements and replacement of existing perimeter fencing with an estimated project cost is \$350,000. The county has been asked to allocate \$75,000 in FY 19/20 towards these public asset improvements with the remaining funds being raised privately. The funds will be allocated from Travel and Tourism. The money will be paid directly to the contractor hired to complete field improvements. There will be no funding allocated to the American Legion World Series in the FY 20/21 budget.

Chairman Allen opened the floor to the Board for questions and discussion. Commissioner Hutchins asked about the contract with the American Legion World Series that was approved in 2019. The existing contract with

American Legion World Series is a performance contract of \$425,000 annually. Of that \$425,000 allocated for the American Legion World Series, \$150,000 is used for national guarantee and \$75,000 for national level marketing. The remaining funds are used for local community projects such as the 7th inning stretch festival, minor field improvements and baseball administration costs. This allocation continues, pending the Board's approval year to year. The contract term is 5 years. Commissioner Whetstine asked if the terms of the contract would be automatically extended due to the cancellation of the games this year? Mr. Epley stated the cancellation of this year's games would have no impact on the term length of the contract. He further explained, this fiscal year, the County will be hiring a consultant to complete an Economic Impact Study for the American Legion World Series as well as other community partners Cleveland County provides funding for. Chairman Allen stated she is pleased an Economic Impact Study will be done.

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Whetstine, and adopted by the Board 4-1 (Commissioner Hardin opposed) *to approve \$75,000 in funding for improvements to the Shelby High School baseball field.*

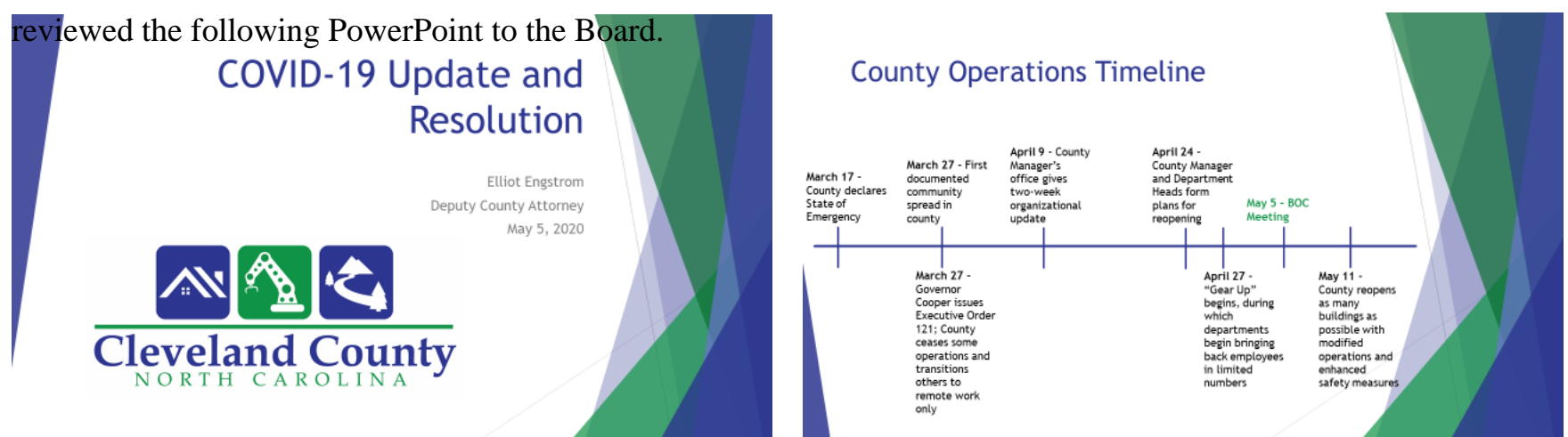
COVID-19 PERSONNEL UPDATE

Chairman Allen called Elliot Engstrom, Deputy County Attorney, to the podium to present the COVID-19 Personnel update. He began by giving the board and update on data including total case count and location and demographics of cases. In response to the COVID-19 pandemic, County government ceased certain operations and conducted others with reduced staffing, resulting in some employees being unable to work for a period of time. During a time of such uncertainty, it has been important for the County to support its employees, including those employees who have been on the front lines. It is further important for County government to learn from any changes and innovations that have been put in place that might be beneficial even after the pandemic subsides. By adopting the proposed resolution, the Board of Commissioners would take the following actions:

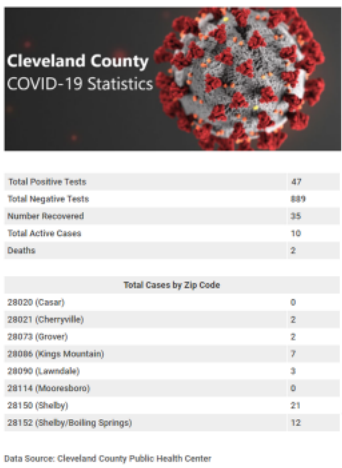
- Ratify the County Manager's grant of 160 hours of sick time to all full-time employee;
- Ratify the County Manager's authorization for employees to take leave from whatever source they choose (vacation, sick, comp, etc.), until the Board retracts its declaration of a State of Emergency, declared on March 17;
- Postpone biometrics and direct the County Manager and Human Resources Director to take appropriate action to pay employees their annual HSA dollars on a fair and consistent basis; and
- Require the County Manager to take several actions aimed at protecting employees, promoting remote work, and capturing any innovations that may be useful in the future.

Because some of these are personnel actions and the County keeps its personnel policies in an ordinance, this resolution would need to be approved as provided for in North Carolina General Statute § 153A-45. Mr. Engstrom

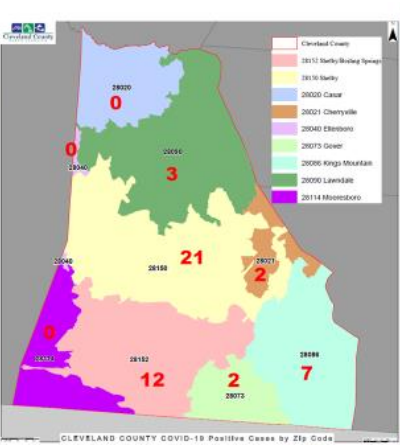
reviewed the following PowerPoint to the Board.



COVID-19 Statistics (as of 5/4)



COVID-19 Statistics (as of 5/4)

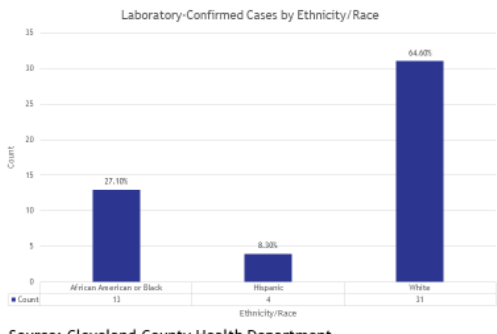


COVID-19 Demographic Data (as of 5/4)

Age and Sex	
Persons under 5 years, percent	5.6%
Persons under 18 years, percent	22.0%
Persons 65 years and over, percent	18.6%
Female persons, percent	51.9%
Race and Hispanic Origin	
White alone, percent	75.9%
Black or African American alone, percent (a)	20.9%
American Indian and Alaska Native alone, percent (a)	0.4%
Asian alone, percent (a)	1.0%
Native Hawaiian and Other Pacific Islander alone, percent (a)	0.2%
Two or More Races, percent	1.8%
Hispanic or Latino, percent (b)	3.7%
White alone, not Hispanic or Latino, percent	72.9%

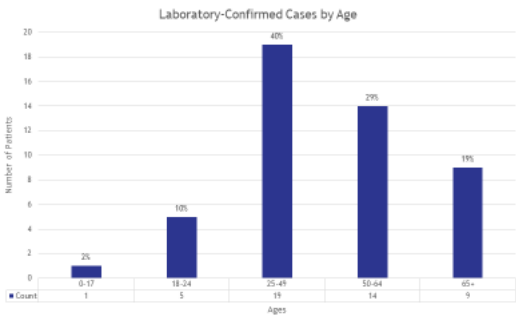
Source: <https://www.census.gov/quickfacts/clevelandcountynorthcarolina>

COVID-19 Demographic Data (as of 5/4)



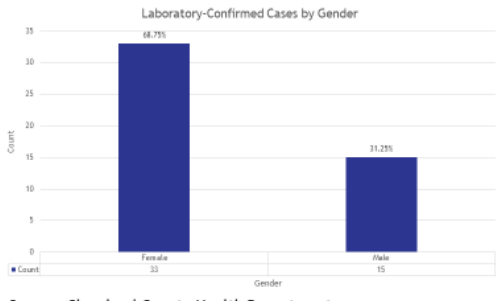
Source: Cleveland County Health Department

COVID-19 Demographic Data (as of 5/4)



Source: Cleveland County Health Department

COVID-19 Demographic Data (as of 5/4)



Source: Cleveland County Health Department

COVID-19 Response Resolution

- ▶ Actions:
 - ▶ Ratify County Manager's grant of 160 hours of sick time to all full-time employees
 - ▶ Ratify County Manager's authorization for employees to take leave from whatever source they choose until this Board retracts its declaration of a State of Emergency
 - ▶ Postpone biometrics and direct County Manager and Human Resources Director to take appropriate action to pay employees their annual HSA dollars
 - ▶ Require County Manager to take several actions aimed at protecting employees, promoting remote work, and capturing any innovations that may be useful in the future.
- ▶ Has the effect of an ordinance

Possible Actions

- ▶ No action
- ▶ Adopt proposed resolution
- ▶ Adopt proposed resolution with amendments from Board

Chairman Allen opened the floor to the Board for questions and discussion. Commissioner Hutchins asked if there was a possibility to track the origins of the cases in Cleveland such as did a citizen go to work in a highly impacted county contracting the virus there, thus bringing it into Cleveland County. County Manager Brian Epley stated the very first isolation order due to COVID-19 in Cleveland County was from a person who traveled abroad and then returned to the county. By the fourth of fifth confirmed case, the Board declared a State of Emergency for

Cleveland County and a trace of the cases had begun. Administration staff is in constant contact with the health care providers and have been keeping track of the data collected from the confirmed cases.

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board, *to approve the COVID-19 Personnel Resolution.*



4. Biometrics shall be postponed until October 2020, and the County Manager and Human Resources Director shall take appropriate action to pay employees their Health Savings Account ("HSA") dollars on a fair and consistent basis;
5. The County Manager shall further:
 - a. Ensure that employees who physically report to work have personal protective equipment (PPE) to the extent that such PPE is available;
 - b. Promote and allow virtual and remote work to the extent that such virtual and remote work is, in the discretion of the County Manager, safe and practicable;
 - c. Conduct an analysis of innovations throughout County government in response to the COVID-19 pandemic and ensure that any useful innovations are captured, kept in practice, and further developed after the pandemic has subsided; and
 - d. Encourage each County Department Head to develop work plans customized for their departments that maximize operational efficiency while also maintaining social distancing where possible so long as the County's State of Emergency remains in effect; and
6. This resolution has the effect of an ordinance and must be approved as provided for in North Carolina General Statute § 153A-45.

Adopted this the 5th day of May, 2020.

By: Susan Allen
Susan Allen, Chairman
Cleveland County Board of Commissioners

ATTEST:

Phyllis Nowlen
Phyllis Nowlen, Clerk
Cleveland County Board of Commissioners



2020 CENSUS TIMELINE

Chairman Allen recognized Assistant County Manager Kerri Melton to present an updated timeline for the 2020 Census.

The 2020 Census is currently under way but due the COVID-19 pandemic, the timeline for the census has been modified by the US Census Bureau.

- Reactivation of the activities - June 1st.
- Field activities - June 13th
- Respond on line - Until October 31st.
- Group quarters - September 30th.
- Update leave - June 13th until July 9th
- Update enumerators - June 14th until July 29th
- Prisons, hospitals, etc - July 9th until September 30th
- Non respond follow up - August 11th until October 30th
- President - April 30th 2021
- Governors - July 2021

It is the goal to inform the Mayors in the County's municipalities of the low response data that has been collected.

The following PowerPoint was presented to the Board.



DRAFT

Chairman Allen opened the floor to the Board for questions and comments. Commissioner Whetstine asked how close is Cleveland County to the anticipated projections numbers. Mrs. Melton advised currently the county is at eighty percent and that was the target number the county wanted to reach. Commissioners had an open discussion regarding the different avenues that are available to the citizens of Cleveland County to complete the Census and stressing the importance of having a complete count. The Board thanked Mrs. Melton for the information and the hard work that has gone into this project during these unprecedented times.

COMMISSIONER REPORTS

Commissioner Hardin – thanked the staff in the County Manager’s Office for keeping Board members up to date with COVID-19 cases in Cleveland County.

Commissioner Bridges – commended staff for their hard work during the pandemic.

Commissioner Hutchins – echoed the Commissioner’s gratitude for staff’s efforts and spoke about his frustrations about reopening the state.

Commissioner Whetstine – spoke about the importance of re-opening the county and state to get people back to work.

Chairman Allen – reiterated the Commissioner’s comments regarding staff and their work during the COVID-19 pandemic.

Steve Padgett, Small Business Entrepreneurship Director – updated the Board on the status of small businesses in Cleveland County. He stressed the importance of shopping the local business during these times.

Betsy Harnage, Register of Deeds – thanked the Board for the sick hours that were given to full time county employees. She also reviewed the changes that have taken place in the Register of Deeds office due to COVID-19.

ADJOURN

There being no further business to come before the Board at this time, Commissioner Hutchins made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board, *to adjourn the meeting.*

The next meeting of the Commission is scheduled for *Tuesday, May 19, 2020 at 6:00 p.m. in the Commissioners Chamber.*

*Susan Allen, Chairman
Cleveland County Board of Commissioners*

*Phyllis Nowlen, Clerk to the Board
Cleveland County Board of Commissioners*

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Tax Collector's Monthly Report

Department: Tax Administration
Agenda Title: April 2020 Collection Report
Agenda Summary:
Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> Percentage_2019_2020.pdf	April Percentage
<input type="checkbox"/> Monthend_Vehicle_April2020.pdf	April Vehicle Collections
<input type="checkbox"/> Monthend_Real_April2020.pdf	April Real Estate Collections

Percentage	Real Property				
Revenue	Unit: 010				
	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016
July	1.77%	4.45%	3.79%	2.32%	6.34%
August	48.74%	55.65%	55.63%	55.60%	53.72%
September	59.56%	57.88%	58.57%	57.37%	54.98%
October	57.29%	56.00%	56.43%	54.98%	53.36%
November	59.09%	58.95%	59.42%	58.00%	56.28%
December	75.56%	72.10%	72.67%	73.13%	81.61%
January	93.94%	93.34%	93.74%	93.07%	92.44%
February	95.84%	95.68%	95.94%	95.48%	95.12%
March	96.80%	97.04%	97.03%	96.96%	96.46%
April	97.10%	97.72%	97.60%	97.58%	97.22%
May		98.14%	97.98%	98.20%	97.80%
June		98.43%	98.28%	98.42%	98.23%

VEHICLES	TOTAL TAXES COLLECTED APRIL 2020	
DEF REV	\$0.00	
2019	\$0.00	
2018	\$0.00	
2017	\$0.00	
2016	\$0.00	
2015	\$0.00	
2014	\$0.00	
2013	\$82.61	
2012	\$222.40	
2011	\$148.37	
2010	\$11.63	
2009	\$0.00	
TOTAL	\$465.01	
INTEREST	\$401.77	
FEES	\$185.16	
TOLERANCE	(\$0.71)	
TOTAL	\$1,051.23	\$1,051.23
DEF REV	\$0.00	
TOLERANCE	\$0.00	
INTEREST	\$0.00	
TOTAL DEF	\$0.00	
GRAND TOTAL	\$1,051.23	

TOTAL TAXES UNCOLLECTED APRIL 2020

2019	\$0.00
2018	\$0.00
2017	\$0.00
2016	\$0.00
2015	\$0.00
2014	\$0.00
2013	\$62,340.43
2012	\$69,967.45
2011	\$53,162.44
2010	\$52,383.23
2009	\$0.00
TOTAL	<u>\$237,853.55</u>
DEF REV	<u>\$0.00</u>
TOTAL	<u>\$237,853.55</u>

TOTAL TAXES COLLECTED APRIL 2020

YEAR	AMOUNT-REAL	AMOUNT-VEH	
DEF REV	\$0.00	\$0.00	
2019	\$262,799.65	\$0.00	\$262,799.65
2018	\$22,401.49	\$0.00	\$22,401.49
2017	\$12,481.27	\$0.00	\$12,481.27
2016	\$1,541.64	\$0.00	\$1,541.64
2015	\$525.67	\$0.00	\$525.67
2014	\$263.44	\$0.00	\$263.44
2013	\$597.66	\$82.61	\$680.27
2012	\$382.63	\$222.40	\$605.03
2011	\$232.82	\$148.37	\$381.19
2010	\$242.65	\$11.63	\$254.28
2009	\$0.00	\$0.00	\$0.00
TOTALS	\$301,468.92	\$465.01	\$301,933.93
DISCOUNT	\$0.00		
INTEREST	\$19,646.68	\$401.77	\$0.00
TOLERANCE	(\$9.09)	(\$0.71)	
ADVERTISING	\$1,103.72	\$185.16	
GARNISHMENT	\$8,445.17		
NSF/ATTY	\$0.00		
LEGAL FEES	\$0.00		
TOTALS	\$330,655.40	\$1,051.23	\$331,706.63
MISC FEE	\$0.00	\$0.00	
TAXES COLL	\$330,655.40	\$1,051.23	\$331,706.63
DEF \$1,940.40	\$2,010.86	\$0.00	
DISC (\$6.55)	\$332,666.26	\$1,051.23	\$333,717.49
TOL \$0.00			
INT \$77.01			

TOTAL TAXES UNCOLLECTED APRIL 2020

	AMOUNT-REAL	AMOUNT-VEH	COMBINED AMT
2019	\$2,694,030.61	\$0.00	\$2,694,030.61
2018	\$763,538.73	\$0.00	\$763,538.73
2017	\$400,415.30	\$0.00	\$400,415.30
2016	\$254,139.74	\$0.00	\$254,139.74
2015	\$186,191.42	\$0.00	\$186,191.42
2014	\$173,638.83	\$0.00	\$173,638.83
2013	\$123,928.39	\$62,340.43	\$186,268.82
2012	\$95,361.70	\$69,967.45	\$165,329.15
2011	\$73,157.66	\$53,162.44	\$126,320.10
2010	\$66,094.50	\$52,383.23	\$118,477.73
2009	\$0.00	\$0.00	\$0.00

	\$4,830,496.88	\$237,853.55	\$5,068,350.43
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DEF REV	\$251,897.04	\$0.00	\$251,897.04
TOTAL UNCOLLECTED	\$5,082,393.92	\$237,853.55	\$5,320,247.47

REAL-PERSONAL
COUNTY GENERAL

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
<u>DEF REV</u>			<u>2020</u>
2019	\$146,915.55		
2018	\$12,281.32		
2017	\$7,213.29		
2016	\$830.73		
2015	\$292.03		
2014	\$121.50		
2013	\$273.75		
2012	\$181.43		
2011	\$102.12		
2010	\$113.89		
2009			

SUB TOTAL	\$168,325.61
DISCOUNT	
INTEREST	\$11,595.71
ADVERTISING	\$1,103.72
GARNISHMENT	\$8,445.17
NSF/ATTY	
LEGAL FEES	
TOLERANCE	(\$5.72)
TOTAL	\$189,464.49
misc fee	
	\$189,464.49

ACCOUNT NOS

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	<u>04/30/20</u>			
2019	\$48,179,084.75	\$49,619,477.50	97.10%	\$1,440,392.75
2018	\$46,271,265.39	\$46,674,280.81	99.14%	\$403,015.42
2017	\$43,971,127.39	\$44,183,500.66	99.52%	\$212,373.27
2016	\$43,620,644.66	\$43,749,683.91	99.71%	\$129,039.25
2015	\$42,928,225.69	\$43,029,733.04	99.76%	\$101,507.35
2014	\$42,085,741.53	\$42,171,866.22	99.80%	\$86,124.69
2013	\$41,140,836.04	\$41,203,911.73	99.85%	\$63,075.69
2012	\$38,770,351.31	\$38,820,667.00	99.87%	\$50,315.69
2011	\$36,264,321.02	\$36,300,701.22	99.90%	\$36,380.20
2010	\$34,613,680.16	\$34,649,485.04	99.90%	\$35,804.88
2009	\$34,257,353.44	\$34,257,353.44	100.00%	\$0.00

2020	DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX	\$1,346.49	\$18,685.99	\$156,832.34	11.91%	\$138,146.35
DISC	(\$4.64)	\$1,394.89			
TOL	\$0.00	\$53.04	INT		

Respectfully,

Necole E. Richard
Necole E. Richard
Tax Collector

REAL-PERSONAL
COUNTY FIRE

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
<u>DEF REV</u>			<u>2020</u>
2019	\$12,633.47		
2018	\$1,198.17		
2017	\$721.69		
2016	\$34.28		
2015	\$20.03		
2014	\$3.52		
2013	\$6.76		
2012			
2011	\$2.03		
2010	\$2.65		
2009			

SUB TOTAL	\$14,622.60
DISCOUNT	
INTEREST	\$951.67
TOLERANCE	(\$0.39)
TOTAL	\$15,573.88

ACCOUNT NOS

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	<u>04/30/20</u>			
2019	\$2,827,327.46	\$2,925,478.80	96.64%	\$98,151.34
2018	\$2,866,814.58	\$2,895,032.57	99.03%	\$28,217.99
2017	\$2,814,080.16	\$2,830,094.14	99.43%	\$16,013.98
2016	\$1,466,105.80	\$1,471,200.75	99.65%	\$5,094.95
2015	\$1,454,499.10	\$1,458,224.62	99.74%	\$3,725.52
2014	\$1,447,647.05	\$1,450,442.64	99.81%	\$2,795.59
2013	\$1,485,124.50	\$1,487,359.99	99.85%	\$2,235.49
2012	\$864,951.95	\$865,993.49	99.88%	\$1,041.54
2011	\$774,925.62	\$775,820.57	99.88%	\$894.95
2010	\$766,352.06	\$767,219.15	99.89%	\$867.09
2009	\$761,819.45	\$761,819.45	100.00%	\$0.00

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>	
TAX	\$135.92	\$2,026.81	\$7,815.61	25.93%	\$5,788.80
DISC	(\$0.65)	\$135.36			
TOL	\$0.00	\$0.09	INT		

Respectfully,


Necole E. Richard
Tax Collector

REAL-PERSONAL
CLEVELAND COUNTY SOLID WASTE

<u>YEAR</u>	<u>FEES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
<u>DEF REV</u>			<u>2020</u>
2019	\$15,717.13		
2018	\$1,636.08		
2017	\$654.52		
2016	\$173.87		
2015	\$80.60		
2014	\$54.36		
2013	\$99.20		
2012	\$15.00		
2011	\$51.92		
2010	\$15.00		
2009			

SUB TOTAL	\$18,497.68
DISCOUNT	
INTEREST	
TOLERANCE	
TOTAL	\$18,497.68

ACCOUNT NOS

<u>YEAR</u>	<u>FEES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	<u>04/30/20</u>			
2019	\$1,869,425.27	\$2,028,113.60	92.18%	\$158,688.33
2018	\$1,852,145.64	\$1,911,213.23	96.91%	\$59,067.59
2017	\$1,881,779.79	\$1,925,046.46	97.75%	\$43,266.67
2016	\$1,690,120.47	\$1,728,734.93	97.77%	\$38,614.46
2015	\$1,724,721.99	\$1,744,617.30	98.86%	\$19,895.31
2014	\$1,734,896.24	\$1,761,967.27	98.46%	\$27,071.03
2013	\$1,750,733.49	\$1,767,907.87	99.03%	\$17,174.38
2012	\$1,407,736.37	\$1,418,122.50	99.27%	\$10,386.13
2011	\$1,414,070.61	\$1,427,570.12	99.05%	\$13,499.51
2010	\$1,409,702.56	\$1,416,632.62	99.51%	\$6,930.06
2009	\$1,423,721.49	\$1,423,721.49	100.00%	\$0.00

<u>2020 DEF REV COLL</u>		<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX	\$0.00	\$0.00	\$771.78	0.00%	\$771.78
DISC	\$0.00	\$0.00			
TOL	\$0.00	\$0.00	INT		

Respectfully,

Necole E. Richard
Necole E. Richard

Tax Collector

VENDOR 3170

REAL-PERSONAL
CLEVELAND COUNTY SCHOOLS

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
<u>DEF REV</u>			<u>2020</u>
2019	\$38,661.89		
2018	\$3,231.85		
2017	\$1,898.24		
2016	\$218.60		
2015	\$76.83		
2014	\$31.96		
2013	\$72.06		
2012	\$47.74		
2011	\$26.88		
2010	\$29.96		
2009			
SUB TOTAL	\$44,296.01		ACCOUNT NOS
DISCOUNT			
INTEREST	\$3,049.58		
TOLERANCE	(\$1.49)		
TOTAL	\$47,344.10		020.600.5.524.00

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	<u>04/30/20</u>			
2019	\$12,678,732.68	\$13,057,785.36	97.10%	\$379,052.68
2018	\$12,176,676.14	\$12,282,733.05	99.14%	\$106,056.91
2017	\$11,571,376.85	\$11,627,265.08	99.52%	\$55,888.23
2016	\$11,479,145.60	\$11,513,103.74	99.71%	\$33,958.14
2015	\$11,296,929.83	\$11,323,643.04	99.76%	\$26,713.21
2014	\$11,075,224.74	\$11,097,889.83	99.80%	\$22,665.09
2013	\$10,826,566.05	\$10,843,165.36	99.85%	\$16,599.31
2012	\$10,202,734.89	\$10,215,976.17	99.87%	\$13,241.28
2011	\$9,543,055.56	\$9,552,629.63	99.90%	\$9,574.07
2010	\$9,108,647.03	\$9,118,069.12	99.90%	\$9,422.09
2009	\$9,014,649.51	\$9,014,649.51	100.00%	\$0.00

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX \$354.36	\$4,917.52	\$41,271.88	11.91%	\$36,354.36
DISC (\$1.17)	\$367.16			
TOL \$0.00	\$13.97	INT		

Respectfully,

Necole E. Richard
 Necole E. Richard
 Tax Collector

VENDOR 5110

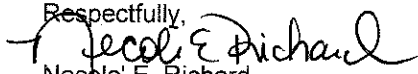
REAL-PERSONAL
FALLSTON FIRE

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
<u>DEF REV</u>		Added to County Service District	2020
2019			
2018			
2017			
2016	\$11.54		
2015			
2014			
2013			
2012			
2011			
2010			
2009			
SUB TOTAL	\$11.54		ACCOUNT NOS
DISCOUNT			
INTEREST	\$0.23		
TOLERANCE			
TOTAL	\$11.77		074.000.2.240.00

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	04/30/20			
2019	\$91.77	\$91.77	100.00%	\$0.00
2018	\$614.00	\$614.00	100.00%	\$0.00
2017	\$1,405.34	\$1,416.38	99.22%	\$11.04
2016	\$130,566.59	\$131,452.04	99.33%	\$885.45
2015	\$138,708.96	\$139,643.52	99.33%	\$934.56
2014	\$133,368.18	\$133,802.52	99.68%	\$434.34
2013	\$131,096.20	\$131,236.57	99.89%	\$140.37
2012	\$130,211.70	\$130,317.89	99.92%	\$106.19
2011	\$129,869.52	\$129,955.48	99.93%	\$85.96
2010	\$120,554.43	\$120,605.50	99.96%	\$51.07
2009	\$119,845.61	\$119,845.61	100.00%	\$0.00

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX	\$33.00	\$48.71	0.00%	\$15.71
DISC	\$0.00			
TOL	\$0.00	INT		

Respectfully,


Necole E. Richard
Tax Collector

VENDOR 7990
REAL-PERSONAL
LATTIMORE FIRE
 #7 VFD

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$924.03		
2018	\$21.41		
2017			
2016			
2015			
2014	\$0.02		
2013			
2012			
2011			
2010			
2009			

		ACCOUNT NOS
SUB TOTAL	\$945.46	
DISCOUNT		
INTEREST	\$40.49	
TOLERANCE	\$0.08	
TOTAL	\$986.03	075.000.2.240.00

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>04/30/20</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
2019		\$253,005.40	\$264,401.76	95.69%	\$11,396.36
2018		\$252,491.31	\$255,013.84	99.01%	\$2,522.53
2017		\$244,762.26	\$245,874.41	99.55%	\$1,112.15
2016		\$273,564.08	\$273,935.95	99.86%	\$371.87
2015		\$264,745.67	\$265,052.11	99.88%	\$306.44
2014		\$268,347.53	\$268,584.86	99.91%	\$237.33
2013		\$206,010.26	\$206,120.89	99.95%	\$110.63
2012		\$107,909.80	\$107,990.48	99.93%	\$80.68
2011		\$84,952.71	\$84,995.28	99.95%	\$42.57
2010		\$84,258.54	\$84,301.04	99.95%	\$42.50
2009		\$83,411.08	\$83,411.08	100.00%	\$0.00

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>	
TAX	\$64.38	\$110.89	\$660.49	16.79%	\$549.60
DISC	\$0.00	\$72.42			
TOL	\$0.00	\$8.04	INT		

Respectfully,

 Necole E. Richard
 Tax Collector

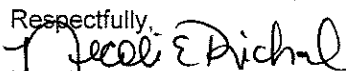
REAL-PERSONAL
RIPPY FIRE

VENDOR 11870

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
<u>DEF REV</u>			<u>2020</u>
2019	\$1,667.24		
2018	\$37.46		
2017			
2016			
2015			
2014	\$1.53		
2013			
2012			
2011			
2010			
2009			
SUB TOTAL	\$1,706.23		ACCOUNT NOS
DISCOUNT			
INTEREST	\$95.96		
TOLERANCE	(\$0.36)		
TOTAL	\$1,801.83		076.000.2.240.00

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>		<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	<u>04/30/20</u>				
2019	\$290,355.72	\$306,950.54		94.59%	\$16,594.82
2018	\$298,021.20	\$303,670.14		98.14%	\$5,648.94
2017	\$295,134.59	\$299,707.37		98.47%	\$4,572.78
2016	\$170,192.39	\$170,922.83		99.57%	\$730.44
2015	\$179,333.25	\$179,880.70		99.70%	\$547.45
2014	\$174,898.17	\$175,275.21		99.78%	\$377.04
2013	\$173,620.75	\$173,943.86		99.81%	\$323.11
2012	\$168,039.82	\$168,280.58		99.86%	\$240.76
2011	\$169,834.96	\$170,042.83		99.88%	\$207.87
2010	\$171,770.52	\$171,981.44		99.88%	\$210.92
2009	\$172,717.56	\$172,717.56		100.00%	\$0.00

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX \$0.00	\$51.65	\$69.66	74.15%	\$18.01
DISC \$0.00 \$0.00				
TOL \$0.00 \$0.00		INT		

Respectfully,

 Nicole E. Richard
 Tax Collector

VENDOR 12560

REAL-PERSONAL
CITY OF SHELBY

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
<u>DEF REV</u>			<u>2020</u>
2019	\$23,771.64		
2018	\$1,598.05		
2017	\$98.45		
2016	\$182.97		
2015	\$48.52		
2014	\$48.52		
2013	\$63.58		
2012	\$138.46		
2011	\$48.52		
2010	\$48.52		
2009			

SUB TOTAL	\$26,047.23
DISCOUNT	
INTEREST	\$2,032.68
TOLERANCE	(\$0.40)
SUBTOTAL	\$28,079.51
2% COLL FEE	(\$561.59)
TOTAL	\$27,517.92

ACCOUNT NOS

077.000.2.240.00
010.413.4.540.00
10.000.1.203.00
WIRE TRANSFER

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	<u>04/30/20</u>			
2019	\$11,212,929.05	\$11,642,868.24	96.31%	\$429,939.19
2018	\$9,697,729.61	\$9,805,103.21	98.90%	\$107,373.60
2017	\$9,278,293.45	\$9,322,258.87	99.53%	\$43,965.42
2016	\$7,984,804.01	\$8,015,127.73	99.62%	\$30,323.72
2015	\$7,411,001.59	\$7,432,087.49	99.72%	\$21,085.90
2014	\$7,207,696.90	\$7,227,092.12	99.73%	\$19,395.22
2013	\$7,037,847.28	\$7,055,478.82	99.75%	\$17,631.54
2012	\$6,908,898.98	\$6,924,160.38	99.78%	\$15,261.40
2011	\$6,832,093.96	\$6,840,524.68	99.88%	\$8,430.72
2010	\$6,808,845.14	\$6,817,752.05	99.87%	\$8,906.91
2009	\$6,783,857.32	\$6,783,857.32	100.00%	\$0.00

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX \$0.00	\$748.01	\$6,153.80	12.16%	\$5,405.79
DISC \$0.00 \$0.00				
TOL \$0.00 \$0.00		INT		

Respectfully,



Nicole E. Richard

Tax Collector

VENDOR 12560

REAL-PERSONAL
CITY OF SHELBY
DISTRICT 25

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$1,137.58		
2018			
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

SUB TOTAL	\$1,137.58
DISCOUNT	
INTEREST	\$200.03
TOLERANCE	
SUBTOTAL	\$1,337.61
2% COLL FEE	(\$26.75)
TOTAL	\$1,310.86

ACCOUNT NOS

077.000.2.240.00
010.413.4.540.00
10.000.1.203.00
WIRE TRANSFER

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>		<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	<u>04/30/20</u>				
2019	\$340,427.32	\$351,933.26	96.73%	\$11,505.94	
2018	\$339,251.18	\$340,395.36	99.66%	\$1,144.18	
2017	\$321,318.54	\$321,938.62	99.81%	\$620.08	
2016	\$319,452.04	\$320,709.54	99.61%	\$1,257.50	
2015	\$315,997.21	\$316,703.16	99.78%	\$705.95	
2014	\$314,490.53	\$314,898.50	99.87%	\$407.97	
2013	\$315,453.29	\$315,698.22	99.92%	\$244.93	
2012	\$303,190.46	\$303,321.12	99.96%	\$130.66	
2011	\$334,113.14	\$334,391.44	99.92%	\$278.30	
2010	\$312,066.57	\$312,577.54	99.84%	\$510.97	
2009	\$314,488.00	\$314,488.00	100.00%	\$0.00	

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX \$0.00	\$0.00	\$413.15	0.00%	\$413.15
DISC \$0.00 \$0.00				
TOL \$0.00 \$0.00		INT		

Respectfully,

Necole E. Richard
Necole E. Richard
Tax Collector

REAL-PERSONAL
TOWN OF BOILING SPRINGS

VENDOR 1411

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$4,754.02		
2018	\$1,337.92		
2017	\$1,054.98		
2016	\$40.35		
2015			
2014			
2013			
2012			
2011			
2010			
2009			

SUB TOTAL	\$7,187.27
DISCOUNT	
INTEREST	\$666.77
TOLERANCE	
SUBTOTAL	\$7,854.04
2% COLL FEE	(\$157.08)
TOTAL	\$7,696.96

ACCOUNT NOS

078.000.2.240.00
010.413.4.540.00

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	04/30/20			
2019	\$980,068.65	\$997,021.08	98.30%	\$16,952.43
2018	\$947,812.05	\$951,171.44	99.65%	\$3,359.39
2017	\$916,825.59	\$919,482.67	99.71%	\$2,657.08
2016	\$822,128.50	\$822,416.68	99.96%	\$288.18
2015	\$807,776.89	\$808,449.91	99.92%	\$673.02
2014	\$790,281.59	\$790,935.69	99.92%	\$654.10
2013	\$708,813.29	\$709,598.17	99.89%	\$784.88
2012	\$699,998.60	\$700,603.25	99.91%	\$604.65
2011	\$697,140.01	\$697,192.23	99.99%	\$52.22
2010	\$696,642.91	\$696,689.62	99.99%	\$46.71
2009	\$685,290.90	\$685,290.90	100.00%	\$0.00

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>	
TAX	\$0.00	\$39.79	\$99.31	40.07%	\$59.52
DISC	\$0.00	\$0.00			
TOL	\$0.00	\$0.00	INT		

Respectfully,

Necole E. Richard
Necole E. Richard
Tax Collector

VENDOR 6230

REAL-PERSONAL
TOWN OF GROVER

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$48.39		
2018			
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

SUB TOTAL	\$48.39
DISCOUNT	
INTEREST	\$11.32
TOLERANCE	
SUBTOTAL	\$59.71
2% COLL FEE	(\$1.19)
TOTAL	\$58.52

ACCOUNT NOS

079.000.2.240.00
010.413.4.540.00

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	04/30/20			
2019	\$131,004.82	\$135,566.03	96.64%	\$4,561.21
2018	\$119,371.94	\$120,177.50	99.33%	\$805.56
2017	\$117,567.33	\$117,935.42	99.69%	\$368.09
2016	\$117,816.25	\$118,153.55	99.71%	\$337.30
2015	\$120,861.46	\$121,125.85	99.78%	\$264.39
2014	\$120,665.70	\$120,971.20	99.75%	\$305.50
2013	\$117,851.74	\$118,142.49	99.75%	\$290.75
2012	\$120,084.00	\$120,121.56	99.97%	\$37.56
2011	\$119,515.80	\$119,546.48	99.97%	\$30.68
2010	\$118,669.21	\$118,717.44	99.96%	\$48.23
2009	\$117,042.01	\$117,042.01	100.00%	\$0.00

<u>2020 DEF REV COLL</u>		<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX	\$0.00	\$112.80	\$173.86	64.88%	\$61.06
DISC	\$0.00	\$0.00			
TOL	\$0.00	\$0.00	INT		

Respectfully,

Necole E. Richard
Tax Collector

VENDOR 7770 REAL-PERSONAL
CITY OF KINGS MOUNTAIN

YEAR	TAXES COLLECTED	MONTH OF	APRIL
DEF REV			2020
2019	\$10,450.76		
2018	\$256.19		
2017	\$479.28		
2016	\$21.74		
2015			
2014			
2013	\$79.59		
2012			
2011			
2010			
2009			
ACCOUNT NOS			
SUB TOTAL	\$11,287.56		
DISCOUNT			
INTEREST	\$530.50		
TOLERANCE	(\$0.55)		
SUBTOTAL	\$11,817.51		080.000.2.240.00
2% COLL FEE	(\$236.35)		010.413.4.540.00
TOTAL	\$11,581.16		10.000.1.203.00
			WIRE TRANSFER

YEAR	TAXES COLLECTED THRU 04/30/20	LEVY	% COLLECTED	UNCOLLECTED
2019	\$6,723,014.64	\$6,794,324.69	98.95%	\$71,310.05
2018	\$6,565,146.31	\$6,593,928.50	99.56%	\$28,782.19
2017	\$5,236,986.28	\$5,247,898.32	99.79%	\$10,912.04
2016	\$4,658,883.95	\$4,667,420.25	99.82%	\$8,536.30
2015	\$3,866,645.66	\$3,872,454.49	99.85%	\$5,808.83
2014	\$3,666,817.51	\$3,676,875.56	99.73%	\$10,058.05
2013	\$3,144,945.99	\$3,148,433.74	99.89%	\$3,487.75
2012	\$2,392,725.05	\$2,395,168.71	99.90%	\$2,443.66
2011	\$2,322,257.70	\$2,324,873.03	99.89%	\$2,615.33
2010	\$2,255,219.14	\$2,257,331.26	99.91%	\$2,112.12
2009	\$2,177,553.73	\$2,177,553.73	100.00%	\$0.00

2009-2018	CITY MUN			\$2,081.49
2019	CITY MUN	\$35,050.52	\$35,899.45	\$848.93

Shown separately for information only. These amounts are incorporated in the totals above.

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED	
TAX	\$15.64	\$1,596.68	\$64,165.06	2.49%	\$62,568.38
DISC	(\$0.08)	\$15.56			
TOL	\$0.00		INT		

Respectfully,


Necole E. Richard

Tax Collector

VENDOR

8010

REAL-PERSONAL
TOWN OF LATTIMORE

YEAR	TAXES COLLECTED	MONTH OF	APRIL
DEF REV			2020
2019	\$9.55		
2018			
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

ACCOUNT NOS

SUB TOTAL	\$9.55
DISCOUNT	
INTEREST	\$0.53
TOLERANCE	
SUBTOTAL	\$10.08
2% COLL FEE	(\$0.20)
TOTAL	\$9.88

081.000.2.240.00
010.413.4.540.00

YEAR	TAXES COLLECTED THRU 04/30/20	LEVY	% COLLECTED	UNCOLLECTED
2019	\$31,918.48	\$33,046.64	96.59%	\$1,128.16
2018	\$32,293.22	\$32,516.04	99.31%	\$222.82
2017	\$30,830.28	\$31,010.85	99.42%	\$180.57
2016	\$31,561.52	\$31,583.55	99.93%	\$22.03
2015	\$33,201.44	\$33,208.85	99.98%	\$7.41
2014	\$33,877.20	\$33,884.61	99.98%	\$7.41
2013	\$27,774.44	\$27,780.51	99.98%	\$6.07
2012	\$31,694.01	\$31,704.40	99.97%	\$10.39
2011	\$30,718.52	\$30,726.14	99.98%	\$7.62
2010	\$30,091.97	\$30,098.80	99.98%	\$6.83
2009	\$30,031.56	\$30,031.56	100.00%	\$0.00

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX	\$0.00	\$0.00	0.00%	\$0.00
DISC	\$0.00	\$0.00		
TOL	\$0.00	\$0.00		
		INT		

Respectfully,



Necole E. Richard

Tax Collector

VENDOR 14350

REAL-PERSONAL
CLEVELAND CO. SANITARY DISTRICT
 CLEVELAND COUNTY WATER

YEAR	TAXES COLLECTED	MONTH OF	APRIL
DEF REV			2020
2019	\$3,368.76		
2018	\$284.52		
2017	\$161.23		
2016	\$17.52		
2015	\$7.40		
2014	\$2.03		
2013	\$2.72		
2012			
2011	\$1.35		
2010	\$1.76		
2009			
SUB TOTAL	\$3,847.29		ACCOUNT NOS
DISCOUNT			
INTEREST	\$249.15		
TOLERANCE	(\$0.19)		
SUBTOTAL	\$4,096.25		082.000.2.240.00
2% COLL FEE	(\$81.93)		010.413.4.540.00
TOTAL	\$4,014.33		

YEAR	TAXES COLLECTED THRU 04/30/20	LEVY	% COLLECTED	UNCOLLECTED
2019	\$798,029.87	\$829,232.81	96.24%	\$31,202.94
2018	\$747,039.57	\$755,933.55	98.82%	\$8,893.98
2017	\$732,407.30	\$737,028.22	99.37%	\$4,620.92
2016	\$730,043.66	\$732,656.30	99.64%	\$2,612.64
2015	\$728,792.74	\$730,786.50	99.73%	\$1,993.76
2014	\$714,610.42	\$715,974.26	99.81%	\$1,363.84
2013	\$714,439.52	\$715,440.73	99.86%	\$1,001.21
2012	\$692,684.20	\$693,442.96	99.89%	\$758.76
2011	\$642,679.04	\$643,326.28	99.90%	\$647.24
2010	\$632,883.37	\$633,525.22	99.90%	\$641.85
2009	\$631,762.29	\$631,762.29	100.00%	\$0.00

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX \$23.61	\$439.30	\$2,151.85	20.41%	\$1,712.55
DISC (\$0.01)	\$25.47			
TOL \$0.00	\$1.87	INT		

Respectfully,


 Necole E. Richard
 Tax Collector

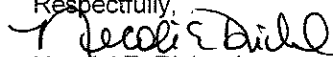
VENDOR 7865 REAL-PERSONAL
TOWN OF KINGSTOWN

YEAR	TAXES COLLECTED	MONTH OF	APRIL
DEF REV			2020
2019	\$1,698.60		
2018	\$511.91		
2017	\$142.42		
2016	\$9.79		
2015			
2014			
2013			
2012			
2011			
2010	\$30.87		
2009			
SUB TOTAL	\$2,393.59		ACCOUNT NOS
DISCOUNT			
INTEREST	\$132.73		
TOLERANCE			
SUBTOTAL	\$2,526.32		083.000.2.240.00
2% COLL FEI	(\$50.53)		010.413.4.540.00
TOTAL	\$2,475.79		10.000.1.203.00
			WIRE TRANSFER

YEAR	TAXES COLLECTED THRU		LEVY	% COLLECTED	UNCOLLECTED
	04/30/20				
2019	\$60,010.41	\$71,773.63		83.61%	\$11,763.22
2018	\$66,079.18	\$71,430.30		92.51%	\$5,351.12
2017	\$49,172.29	\$51,928.14		94.69%	\$2,755.85
2016	\$50,495.56	\$52,117.89		96.89%	\$1,622.33
2015	\$66,165.04	\$67,620.03		97.85%	\$1,454.99
2014	\$67,133.36	\$68,254.96		98.36%	\$1,121.60
2013	\$68,575.63	\$68,953.97		99.45%	\$378.34
2012	\$68,639.16	\$68,981.82		99.50%	\$342.66
2011	\$68,494.12	\$68,584.67		99.87%	\$90.55
2010	\$68,945.00	\$69,111.07		99.76%	\$166.07
2009	\$67,631.86	\$67,631.86		100.00%	\$0.00

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX	\$0.00	\$0.00	\$0.00	#DIV/0!
DISC	\$0.00	\$0.00		\$0.00
TOL	\$0.00	\$0.00	INT	

Respectfully,



Nicole E. Richard
Tax Collector

VENDOR 5120

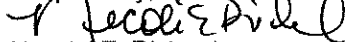
REAL-PERSONAL
TOWN OF FALLSTON

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$10.90		
2018	\$0.63		
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			
SUB TOTAL	\$11.53		
DISCOUNT			
INTEREST	\$0.65		
TOLERANCE			
SUBTOTAL	\$12.18		
2% COLL FEE	(\$0.24)		
TOTAL	\$11.94		
ACCOUNT NOS			
			084.000.2.240.00
			010.413.4.540.00

TAXES COLLECTED THRU				
YEAR	04/30/20	LEVY	% COLLECTED	UNCOLLECTED
2019	\$18,149.02	\$18,880.39	96.13%	\$731.37
2018	\$18,805.68	\$18,932.85	99.33%	\$127.17
2017	\$18,499.35	\$18,509.14	99.95%	\$9.79
2016	\$18,527.39	\$18,533.75	99.97%	\$6.36
2015	\$20,213.05	\$20,316.31	99.49%	\$103.26
2014	\$18,703.94	\$18,794.58	99.52%	\$90.64
2013	\$18,679.04	\$18,720.08	99.78%	\$41.04
2012	\$18,710.03	\$18,742.53	99.83%	\$32.50
2011	\$18,260.93	\$18,267.75	99.96%	\$6.82
2010	\$18,098.16	\$18,109.23	99.94%	\$11.07
2009	\$17,902.61	\$17,902.61	100.00%	\$0.00

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX	\$0.00	\$0.00	#DIV/0!	\$0.00
DISC	\$0.00			
TOL	\$0.00	\$0.00		
		INT		

Respectfully,



Necole E. Richard

Tax Collector

REAL-PERSONAL
TOWN OF EARL

VENDOR 4640

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$313.88		
2018			
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

SUB TOTAL	\$313.88
DISCOUNT	
INTEREST	\$18.53
TOLERANCE	(\$0.07)
SUBTOTAL	\$332.34
2% COLL FEE	(\$6.65)
TOTAL	\$325.69

ACCOUNT NOS

085.000.2.240.00
010.413.4.540.00

YEAR	TAXES COLLECTED THRU		LEVY	% COLLECTED	UNCOLLECTED
	04/30/20				
2019	\$16,096.24	\$16,891.52	95.29%	\$795.28	
2018	\$16,395.55	\$16,537.94	99.14%	\$142.39	
2017	\$15,083.07	\$15,216.00	99.13%	\$132.93	
2016	\$14,744.15	\$14,780.51	99.75%	\$36.36	
2015	\$14,679.88	\$14,728.00	99.67%	\$48.12	
2014	\$14,912.14	\$14,953.71	99.72%	\$41.57	
2013	\$14,738.04	\$14,759.57	99.85%	\$21.53	
2012	\$14,365.31	\$14,402.34	99.74%	\$37.03	
2011	\$13,884.13	\$13,926.77	99.69%	\$42.64	
2010	\$13,979.73	\$14,022.37	99.70%	\$42.64	
2009	\$14,540.82	\$14,540.82	100.00%	\$0.00	

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX	\$0.00	\$0.00	\$0.00	#DIV/0!
DISC	\$0.00	\$0.00		\$0.00
TOL	\$0.00	\$0.00		
		INT		

Respectfully,



Nicole E. Richard

Tax Collector

VENDOR 11240 REAL-PERSONAL
TOWN OF POLKVILLE

YEAR	TAXES COLLECTED	MONTH OF	APRIL
DEF REV			2020
2019	\$32.68		
2018			
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

SUB TOTAL \$32.68
DISCOUNT
INTEREST \$1.30
TOLERANCE
SUBTOTAL \$33.98
2% COLL FEE (\$0.68)
TOTAL \$33.30

ACCOUNT NOS

086.000.2.240.00
010.413.4.540.00

YEAR	TAXES COLLECTED THRU 04/30/20	LEVY	% COLLECTED	UNCOLLECTED
2019	\$12,325.91	\$12,479.74	98.77%	\$153.83
2018	\$12,279.14	\$12,302.07	99.81%	\$22.93
2017	\$12,008.70	\$12,052.25	99.64%	\$43.55
2016	\$11,802.24	\$11,813.19	99.91%	\$10.95
2015	\$12,055.19	\$12,061.74	99.95%	\$6.55
2014	\$11,590.39	\$11,604.64	99.88%	\$14.25
2013	\$11,756.43	\$11,761.61	99.96%	\$5.18
2012	\$11,547.53	\$11,547.86	100.00%	\$0.33
2011	\$11,580.91	\$11,580.94	100.00%	\$0.03
2010	\$12,105.78	\$12,105.78	100.00%	\$0.00
2009	\$11,504.79	\$11,504.79	100.00%	\$0.00

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX \$0.00	\$0.00	\$4.18	0.00%	\$4.18
DISC \$0.00	\$0.00			
TOL \$0.00	\$0.00	INT		

Respectfully,


Necole E. Richard
Tax Collector

VENDOR 8060 REAL-PERSONAL
TOWN OF LAWDALE

YEAR	TAXES COLLECTED	MONTH OF	APRIL
DEF REV			2020
2019	\$351.38		
2018	\$0.55		
2017	\$57.17		
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

SUB TOTAL	\$409.10
DISCOUNT	
INTEREST	\$47.83
TOLERANCE	
SUBTOTAL	\$456.93
2% COLL FE	(\$9.14)
TOTAL	\$447.79

ACCOUNT NOS

087.000.2.240.00
010.413.4.540.00

YEAR	TAXES COLLECTED THRU		LEVY	% COLLECTED	UNCOLLECTED
	04/30/20				
2019	\$60,701.37	\$65,230.89		93.06%	\$4,529.52
2018	\$42,545.68	\$43,592.04		97.60%	\$1,046.36
2017	\$42,874.49	\$43,433.51		98.71%	\$559.02
2016	\$42,170.46	\$42,482.11		99.27%	\$311.65
2015	\$45,698.20	\$46,009.12		99.32%	\$310.92
2014	\$44,390.55	\$44,697.65		99.31%	\$307.10
2013	\$44,638.83	\$44,918.54		99.38%	\$279.71
2012	\$44,351.94	\$44,558.75		99.54%	\$206.81
2011	\$44,128.33	\$44,306.00		99.60%	\$177.67
2010	\$44,150.03	\$44,337.99		99.58%	\$187.96
2009	\$46,636.79	\$46,636.79		100.00%	\$0.00

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX	\$0.00	\$8.95	\$8.95	100.00%
DISC	\$0.00	\$0.00		\$0.00
TOL	\$0.00	\$0.00		
		INT		

Respectfully

Necole E. Richard
Necole E. Richard
Tax Collector

VENDOR 2330

REAL-PERSONAL
TOWN OF CASAR

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$31.90		
2018			
2017			
2016	\$0.25		
2015	\$0.26		
2014			
2013			
2012			
2011			
2010			
2009			

SUB TOTAL	\$32.41
DISCOUNT	
INTEREST	\$1.02
TOLERANCE	
SUBTOTAL	\$33.43
2% COLL FEE	(\$0.67)
TOTAL	\$32.76

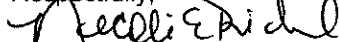
ACCOUNT NOS

088.000.2.240.00
010.413.4.540.00

YEAR	TAXES COLLECTED THRU		LEVY	% COLLECTED	UNCOLLECTED
	04/30/20				
2019	\$5,499.25	\$5,883.70	93.47%	\$384.45	
2018	\$5,598.32	\$5,683.96	98.49%	\$85.64	
2017	\$5,757.74	\$5,758.29	99.99%	\$0.55	
2016	\$5,683.20	\$5,683.32	100.00%	\$0.12	
2015	\$5,553.43	\$5,555.64	99.96%	\$2.21	
2014	\$5,581.71	\$5,583.97	99.96%	\$2.26	
2013	\$5,577.02	\$5,579.23	99.96%	\$2.21	
2012	\$5,600.50	\$5,600.50	100.00%	\$0.00	
2011	\$5,607.04	\$5,616.73	99.83%	\$9.69	
2010	\$5,720.53	\$5,731.81	99.80%	\$11.28	
2009	\$5,712.49	\$5,712.49	100.00%	\$0.00	

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX	\$0.00	\$0.00	\$0.00	#DIV/0!
DISC	\$0.00	\$0.00		
TOL	\$0.00	\$0.00	INT	

Respectfully,


 Nicole E. Richard
 Tax Collector

VENDOR 14630 REAL-PERSONAL
TOWN OF WACO

YEAR	TAXES COLLECTED	MONTH OF	APRIL
DEF REV			2020
2019			
2018			
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

SUB TOTAL \$0.00
DISCOUNT
INTEREST
TOLERANCE
SUBTOTAL \$0.00
2% COLL FEE \$0.00
TOTAL \$0.00

ACCOUNT NOS

089.000.2.240.00
010.413.4.540.00

YEAR	TAXES COLLECTED THRU	LEVY	% COLLECTED	UNCOLLECTED
	04/30/20			
2019	\$23,396.01	\$25,517.05	91.69%	\$2,121.04
2018	\$24,443.63	\$24,761.93	98.71%	\$318.30
2017	\$24,774.25	\$24,832.06	99.77%	\$57.81
2016	\$24,291.47	\$24,371.21	99.67%	\$79.74
2015	\$23,857.19	\$23,953.46	99.60%	\$96.27
2014	\$28,910.85	\$29,075.06	99.44%	\$164.21
2013	\$19,983.62	\$20,077.89	99.53%	\$94.27
2012	\$21,139.20	\$21,222.22	99.61%	\$83.02
2011	\$18,625.80	\$18,708.82	99.56%	\$83.02
2010	\$17,089.45	\$17,162.70	99.57%	\$73.25
2009	\$12,909.31	\$12,909.31	100.00%	\$0.00

2020 DEF REV COLL	TAX	LEVY	%COLLECTED	UNCOLLECTED
TAX	\$0.00	\$0.00	#DIV/0!	\$0.00
DISC	\$0.00	\$0.00		
TOL	\$0.00	\$0.00		
		INT		

Respectfully,

Nicole E. Richard
Tax Collector

VENDOR 10910 REAL-PERSONAL
TOWN OF PATTERSON SPRINGS

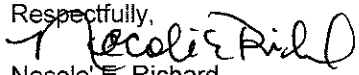
<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$127.31		
2018			
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

ACCOUNT NOS.

SUB TOTAL	\$127.31	
DISCOUNT		
INTEREST	\$12.51	
TOLERANCE		
TOTAL	\$139.82	091.000.2.240.00
2% COLL FEE	(\$2.80)	010.413.4.540.00
TOTAL	\$137.02	

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>	<u>LEVY</u>	<u>% COLLECTED</u>	<u>UNCOLLECTED</u>
	04/30/20			
2019	\$30,211.42	\$31,403.15	96.21%	\$1,191.73
2018	\$30,088.40	\$30,588.31	98.37%	\$499.91
2017	\$29,790.78	\$30,084.26	99.02%	\$293.48

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX	\$0.00	\$0.00	#DIV/0!	\$0.00
DISC	\$0.00			
TOL	\$0.00	INT		

Respectfully,

 Necole E. Richard
 Tax Collector

VENDOR 1180 REAL-PERSONAL
TOWN OF BELWOOD

<u>YEAR</u>	<u>TAXES COLLECTED</u>	<u>MONTH OF</u>	<u>APRIL</u>
DEF REV			2020
2019	\$172.99		
2018	\$5.43		
2017			
2016			
2015			
2014			
2013			
2012			
2011			
2010			
2009			

ACCOUNT NOS.

SUB TOTAL	\$178.42	
DISCOUNT		
INTEREST	\$7.49	
TOLERANCE		
TOTAL	\$185.91	092.000.2.240.00
2% COLL FEE	(\$3.72)	010.413.4.540.00
TOTAL	\$182.19	

<u>YEAR</u>	<u>TAXES COLLECTED THRU</u>		<u>LEVY</u>	<u>% COLLECTED UNCOLLECTED</u>	
	<u>04/30/20</u>				
2019	\$23,078.37		\$24,562.34	93.96%	\$1,483.97
2018	\$22,285.80		\$23,119.61	96.39%	\$833.81

<u>2020 DEF REV COLL</u>	<u>TAX</u>	<u>LEVY</u>	<u>%COLLECTED</u>	<u>UNCOLLECTED</u>
TAX	\$24.06	\$51.86	46.39%	\$27.80
DISC	\$0.00			
TOL	\$0.00	INT		

Respectfully,

 Necole E. Richard
 Tax Collector

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Sheriff's Department: Budget Amendment (BNA#057)

Department: Sheriff's Department

Agenda Title: Budget Amendment (BNA#057)

Agenda Summary:

Proposed Action:


ATTACHMENTS:

File Name	Description
<input type="checkbox"/> BNA057_05.19.20.pdf	Sheriff's Dept Grants: Budget Amendment (BNA#057)


BNA # 057

May 19, 2020

SIGNATURES:



Finance Director



P/B Todd
Department Manager

Explanation of Revisions Request to budget 2019 Bulletproof Vest Partnership (BVP) grant

Phyllis Nowlen, Clerk to the Board

cc: Personnel Batch #
cc: Purchasing Date:
 By:

Tonya Sigmon

From: BVP Email Account <ojp@public.govdelivery.com>
Sent: Tuesday, September 24, 2019 10:52 AM
To: sybil.walker@clevelandcounty.com
Subject: [CCSPAM (KC)] - Bulletproof Vest Partnership 2019 Award Announcement

Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2019 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP System. A complete list of FY 2019 BVP awards is available at: <https://ojp.gov/bvpbasi/>.

The FY 2019 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2019. The deadline to request payments from the FY 2019 award is August 31, 2021, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following websites for a list of NIJ compliant vests:

Ballistic Vests: <https://nij.gov/topics/technology/body-armor/pages/compliant-ballistic-armor.aspx>

Stab Resistant Vests: <https://nij.gov/topics/technology/body-armor/pages/compliant-stab-armor.aspx>

As a reminder, all jurisdictions that applied for FY 2019 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: <https://ojp.gov/bvpbasi/docs/FAQsBVPMandatoryWearPolicy.pdf>.

Finally, please visit the following page for checklists and guides for each step of the BVP process:
<https://ojp.gov/bvpbasi/bvpprogramresources.htm>.

For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at vests@usdoj.gov or 1-877-758-3787.

Thank you

BVP Program Support Team

Bureau of Justice Assistance

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Social Services:Budget Amendment (BNA#058)

Department: Social Services

Agenda Title: Budget Amendment (BNA#058)

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> BNA058_05.12.20.pdf	Social Services:Budget Amendment (BNA#058)

BUDGET NEW - ORDINANCE AMENDMENT

BNA # 058SUBMITTED TO BOARD OF COUNTY COMMISSIONERS
FOR CONSIDERATION AT MEETING TO BE HELD ON:May 19, 2020

SIGNATURES:

FROM: BUDGET OFFICER

THRU: FINANCE OFFICE

FOR DEPT: DSSDATE: 5/6/2020

[Signature]
Finance Director

Kate Swanson
Department Manager

Account Number	Project Code	Department	Account Name	Increase	Decrease
011.519.4.310.00	93568-P372	Public Asst.	Fed Gov Grants	\$ 19,309.00	
011.519.5.512.08		Public Asst.	LIHEAP	\$ 19,309.00	

Explanation of Revisions: Budget Amendment necessary to accept a One Time Supplement for LIEAP funds for
FY 2019/2020. The additional monies are the result of under utilized funds.

THE ABOVE AMENDMENT HAS BEEN APPROVED AND RECORDED IN THE MINUTES OF THE COUNTY
 COMMISSIONERS' MEETING ON _____
 (Date)

 Phyllis Nowlen, Clerk to the Board

RETURN TO FINANCE OFFICE and Forward copy via email to Tonya.Sigmon@clevelandcounty.com

cc: Personnel Batch # _____
 cc: Purchasing Date: _____
 By: _____



DIVISION OF SOCIAL SERVICES

Low-Income Energy Assistance (LIEAP)

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds

EFFECTIVE DATE: 12/01/2019

AUTHORIZATION NUMBER: 7

ALLOCATION PERIOD

FROM DECEMBER 2019 THRU MAY 2020 SERVICE MONTHS

FROM JANUARY 2020 THRU JUNE 2020 PAYMENT MONTHS

Co No	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	637,067.00	637,067.00	21,995.52	21,995.52	659,062.52	659,062.52
02	ALEXANDER	127,014.00	127,014.00	4,510.55	4,510.55	131,524.55	131,524.55
03	ALLEGHANY	57,080.00	57,080.00	2,005.75	2,005.75	59,085.75	59,085.75
04	ANSON	250,547.00	250,547.00	8,676.72	8,676.72	259,223.72	259,223.72
05	ASHE	129,110.00	129,110.00	4,587.53	4,587.53	133,697.53	133,697.53
06	AVERY	74,738.00	74,738.00	2,457.38	2,457.38	77,195.38	77,195.38
07	BEAUFORT	283,470.00	283,470.00	9,696.27	9,696.27	293,166.27	293,166.27
08	BERTIE	148,597.00	148,597.00	4,969.14	4,969.14	153,566.14	153,566.14
09	BLADEN	231,041.00	231,041.00	8,003.13	8,003.13	239,044.13	239,044.13
10	BRUNSWICK	433,776.00	433,776.00	15,112.60	15,112.60	448,888.60	448,888.60
11	BUNCOMBE	909,084.00	909,084.00	31,685.29	31,685.29	940,769.29	940,769.29
12	BURKE	396,174.00	396,174.00	13,619.04	13,619.04	409,793.04	409,793.04
13	CABARRUS	603,855.00	603,855.00	21,081.95	21,081.95	624,936.95	624,936.95
14	CALDWELL	371,837.00	371,837.00	12,499.05	12,499.05	384,336.05	384,336.05
15	CAMDEN	24,439.00	24,439.00	807.59	807.59	25,246.59	25,246.59
16	CARTERET	232,595.00	232,595.00	7,794.55	7,794.55	240,389.55	240,389.55
17	CASWELL	133,056.00	133,056.00	4,470.47	4,470.47	137,526.47	137,526.47
18	CATAWBA	435,439.00	435,439.00	-86,391.12	-86,391.12	349,047.88	349,047.88
19	CHATHAM	182,279.00	182,279.00	6,368.77	6,368.77	188,647.77	188,647.77
20	CHEROKEE	139,800.00	139,800.00	4,970.30	4,970.30	144,770.30	144,770.30
21	CHOWAN	82,330.00	82,330.00	2,937.08	2,937.08	85,267.08	85,267.08
22	CLAY	48,942.00	48,942.00	1,658.00	1,658.00	50,600.00	50,600.00
23	CLEVELAND	557,818.00	557,818.00	19,308.75	19,308.75	577,126.75	577,126.75
24	COLUMBUS	340,294.00	340,294.00	11,651.28	11,651.28	351,945.28	351,945.28
25	CRAVEN	418,256.00	418,256.00	-5,254.44	-5,254.44	413,001.56	413,001.56
26	CUMBERLAND	1,744,910.00	1,744,910.00	60,883.36	60,883.36	1,805,793.36	1,805,793.36
27	CURRITUCK	64,273.00	64,273.00	2,160.29	2,160.29	66,433.29	66,433.29
28	DARE	92,187.00	92,187.00	3,014.91	3,014.91	95,201.91	95,201.91
29	DAVIDSON	634,663.00	634,663.00	21,939.49	21,939.49	656,602.49	656,602.49
30	DAVIE	135,562.00	135,562.00	4,551.84	4,551.84	140,113.84	140,113.84
31	DUPLIN	307,168.00	307,168.00	10,524.41	10,524.41	317,692.41	317,692.41
32	DURHAM	1,210,732.00	1,210,732.00	-238,502.44	-238,502.44	972,229.56	972,229.56
33	EDGEcombe	416,795.00	416,795.00	14,418.87	14,418.87	431,213.87	431,213.87
34	FORSYTH	1,606,882.00	1,606,882.00	55,837.90	55,837.90	1,662,719.90	1,662,719.90
35	FRANKLIN	250,359.00	250,359.00	8,657.61	8,657.61	259,016.61	259,016.61
36	GASTON	959,365.00	959,365.00	18,038.01	18,038.01	977,403.01	977,403.01
37	GATES	57,142.00	57,142.00	1,943.78	1,943.78	59,085.78	59,085.78
38	GRAHAM	51,746.00	51,746.00	1,751.63	1,751.63	53,497.63	53,497.63
39	GRANVILLE	205,376.00	205,376.00	7,073.04	7,073.04	212,449.04	212,449.04
40	GREENE	137,390.00	137,390.00	4,482.99	4,482.99	141,872.99	141,872.99
41	GUILFORD	2,228,295.00	2,228,295.00	58,697.84	58,697.84	2,286,992.84	2,286,992.84
42	HALIFAX	465,916.00	465,916.00	16,314.51	16,314.51	482,230.51	482,230.51
43	HARNETT	553,128.00	553,128.00	19,342.47	19,342.47	572,470.47	572,470.47
44	HAYWOOD	253,189.00	253,189.00	8,621.75	8,621.75	261,810.75	261,810.75
45	HENDERSON	316,474.00	316,474.00	10,738.88	10,738.88	327,212.88	327,212.88
46	HERTFORD	217,567.00	217,567.00	7,403.44	7,403.44	224,970.44	224,970.44
47	HOKE	248,463.00	248,463.00	8,380.78	8,380.78	256,843.78	256,843.78

Low-Income Home Energy Assistance (LIEAP)
AUTHORIZATION NUMBER: 7

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
	COUNTY	Federal	Total	Federal	Total	Federal	Total
48	HYDE	38,417.00	38,417.00	696.40	696.40	39,113.40	39,113.40
49	IREDELL	456,101.00	456,101.00	-25,817.68	-25,817.68	430,283.32	430,283.32
50	JACKSON	127,003.00	127,003.00	4,418.11	4,418.11	131,421.11	131,421.11
51	JOHNSTON	758,476.00	758,476.00	-84,694.88	-84,694.88	673,781.12	673,781.12
52	JONES	76,875.00	76,875.00	2,597.08	2,597.08	79,472.08	79,472.08
53	LEE	217,300.00	217,300.00	-6,713.58	-6,713.58	210,586.42	210,586.42
54	LENOIR	389,669.00	389,669.00	13,604.23	13,604.23	403,273.23	403,273.23
55	LINCOLN	276,804.00	276,804.00	9,532.65	9,532.65	286,336.65	286,336.65
56	MACON	142,600.00	142,600.00	4,550.60	4,550.60	147,150.60	147,150.60
57	MADISON	103,659.00	103,659.00	3,132.76	3,132.76	106,791.76	106,791.76
58	MARTIN	141,088.00	141,088.00	4,924.10	4,924.10	146,012.10	146,012.10
59	MCDOWELL	235,088.00	235,088.00	8,198.96	8,198.96	243,286.96	243,286.96
60	MECKLENBURG	2,824,827.00	2,824,827.00	-284,440.21	-284,440.21	2,540,386.79	2,540,386.79
61	MITCHELL	66,908.00	66,908.00	2,422.59	2,422.59	69,330.59	69,330.59
62	MONTGOMERY	125,697.00	125,697.00	3,550.98	3,550.98	129,247.98	129,247.98
63	MOORE	269,744.00	269,744.00	9,452.27	9,452.27	279,196.27	279,196.27
64	NASH	452,779.00	452,779.00	15,792.25	15,792.25	468,571.25	468,571.25
65	NEW HANOVER	798,132.00	798,132.00	27,873.65	27,873.65	826,005.65	826,005.65
66	NORTHAMPTON	165,861.00	165,861.00	5,608.13	5,608.13	171,469.13	171,469.13
67	ONslow	614,867.00	614,867.00	8,706.15	8,706.15	623,573.15	623,573.15
68	ORANGE	403,892.00	403,892.00	13,973.22	13,973.22	417,865.22	417,865.22
69	PAMLICO	56,850.00	56,850.00	1,821.90	1,821.90	58,671.90	58,671.90
70	PASQUOTANK	213,099.00	213,099.00	7,421.72	7,421.72	220,520.72	220,520.72
71	PENDER	216,749.00	216,749.00	7,393.68	7,393.68	224,142.68	224,142.68
72	PERQUIMANS	67,319.00	67,319.00	2,322.22	2,322.22	69,641.22	69,641.22
73	PERSON	189,581.00	189,581.00	6,622.67	6,622.67	196,203.67	196,203.67
74	PITT	967,543.00	967,543.00	33,660.81	33,660.81	1,001,203.81	1,001,203.81
75	POLK	64,644.00	64,644.00	2,306.57	2,306.57	66,950.57	66,950.57
76	RANDOLPH	599,573.00	599,573.00	20,810.26	20,810.26	620,383.26	620,383.26
77	RICHMOND	339,669.00	339,669.00	11,862.04	11,862.04	351,531.04	351,531.04
78	ROBESON	1,045,285.00	1,045,285.00	36,016.22	36,016.22	1,081,301.22	1,081,301.22
79	ROCKINGHAM	429,516.00	429,516.00	14,840.07	14,840.07	444,356.07	444,356.07
80	ROWAN	609,124.00	609,124.00	21,193.69	21,193.69	630,317.69	630,317.69
81	RUTHERFORD	324,278.00	324,278.00	11,006.34	11,006.34	335,284.34	335,284.34
82	SAMPSON	463,996.00	463,996.00	-41,267.77	-41,267.77	422,728.23	422,728.23
83	SCOTLAND	318,550.00	318,550.00	-133.28	-133.28	318,416.72	318,416.72
84	STANLY	229,871.00	229,871.00	7,931.75	7,931.75	237,802.75	237,802.75
85	STOKES	185,325.00	185,325.00	-713.33	-713.33	184,611.67	184,611.67
86	SURRY	337,756.00	337,756.00	11,809.15	11,809.15	349,565.15	349,565.15
87	SWAIN	58,708.00	58,708.00	2,033.52	2,033.52	60,741.52	60,741.52
88	TRANSYLVANIA	130,637.00	130,637.00	4,406.05	4,406.05	135,043.05	135,043.05
89	TYRRELL	24,362.00	24,362.00	884.57	884.57	25,246.57	25,246.57
90	UNION	537,341.00	537,341.00	-52,314.63	-52,314.63	485,026.37	485,026.37
91	VANCE	380,610.00	380,610.00	13,349.73	13,349.73	393,959.73	393,959.73
92	WAKE	2,312,027.00	2,312,027.00	-154,592.93	-154,592.93	2,157,434.07	2,157,434.07
93	WARREN	139,880.00	139,880.00	4,579.76	4,579.76	144,459.76	144,459.76
94	WASHINGTON	90,095.00	90,095.00	3,140.51	3,140.51	93,235.51	93,235.51
95	WATAUGA	143,963.00	143,963.00	5,050.54	5,050.54	149,013.54	149,013.54
96	WAYNE	728,169.00	728,169.00	20,637.97	20,637.97	748,806.97	748,806.97
97	WILKES	347,063.00	347,063.00	11,712.29	11,712.29	358,775.29	358,775.29
98	WILSON	430,053.00	430,053.00	15,027.38	15,027.38	445,080.38	445,080.38
99	YADKIN	102,934.00	102,934.00	-5,766.09	-5,766.09	97,167.91	97,167.91
100	YANCEY	122,061.00	122,061.00	4,082.33	4,082.33	126,143.33	126,143.33
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
Total		\$ 40,298,638.00	\$ 40,298,638.00	\$ (0.00)	\$ (0.00)	\$ 40,298,638.00	\$ 40,298,638.00

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 7

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

CFDA Number: 93.568

CFDA Name: Low-Income Home Energy Assistance

Award Name: Low-Income Home Energy Assistance

Award Number: G19B1NCLIEA & G20B1NCLIEA

Award Date: FFY 2019 & 2020

Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This allocation represents the entire amount as designated in Session Law 2019 (House Bill 966).

These funds cannot be spent until after December 1, 2019.

XS411 Heading: LIHEAP

Tracked on XS411: Federal Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO
LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

AUTHORIZED SIGNATURE



DATE:

May 6, 2020

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Health Department: Budget Amendment (BNA#059)

Department: Health Department

Agenda Title: Budget Amendment (BNA#059)

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> BNA059_05.19.20.pdf	Health Dept-WIC:Budget Amendment (BNA#059)

BNA # 059

SIGNATURES: _____/B
Finance Director

Department Manager

Explanation of Revisions: Budget additional WIC Special Funding to assist with COVID-19 barriers. NCDHHS increased funding from the original approval amount of \$17,289 to \$20,812. These funds will be used to upgrade laptops and purchase additional supplies. We ask to budget the difference, \$3,523 in the appropriate accounts needed.

5/6/2020



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

MARK T. BENTON • Assistant Secretary for Public Health
Division of Public Health

April 30, 2020

updated

MEMORANDUM

TO: Rebecca Slayton, WIC Director
Cleveland County WIC Program

FROM: *K Lovenduski*
Kim Lovenduski, Deputy Director
Nutrition Services Branch

SUBJECT: WIC Special Funding Opportunity Approval – Phase 1

We have received your revised request for the FY2020 Special Funding Opportunity- Phase 1 Application. We are pleased to provide you with approval to purchase the following items:

QTY	ITEM	SFY	UNIT COST	TOTAL COST
13	Dell i5 3400 Laptop	2020	\$617.04	\$8021.52
13	8 GB RAM	2020	\$80.00	\$1040.00
13	USB/Thunderbolt Universal Docking Station	2020	\$150.00	\$1950.00
13	AC Adapter/Power Supply	2020	\$35.00	\$455.00
13	Dell Monitor	2020	\$97.00	\$1261.00
13	Carrying Case	2020	\$20.00	\$260.00
13	Logitech Laser Mouse Combo	2020	\$50.57	\$701.79
13	Wireless Keyboard	2020	\$169.99	\$2209.87
13	Brother Laser Printer	2020	\$169.99	\$2209.87
13	Topaz Signature Terminal	2020	\$207.93	\$2703.09
			Total	\$20,812.14

Please note:

1. If the purchase price exceeds the amount approved, you must request approval of the excess before incurring the cost and use agency funds to cover the additional costs.
2. Submit a copy of the invoice for equipment to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH • NUTRITION SERVICES BRANCH

LOCATION: 5601 Six Forks Road, Building 2, Raleigh, NC 27609
MAILING ADDRESS: 1914 Mail Service Center, Raleigh, NC 27699-1914
www.ncdhhs.gov • TEL: 919-707-5800 • FAX: 919-870-4818

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Mail Service Center, Raleigh, NC 27699-1914, at the time you report the expenditure. The invoice should indicate the actual cost of each item including discount and sales tax and any serial or identification number.

- 3. If you no longer wish to purchase the equipment listed above please submit notification to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914.**



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
MARK T. BENTON • Assistant Secretary for Public Health
Division of Public Health

April 21, 2020

MEMORANDUM

TO: Rebecca Slayton, WIC Director
Cleveland County WIC Program

FROM: Kim Lovenduski, Deputy Director
Nutrition Services Branch

SUBJECT: WIC Special Funding Opportunity Approval – Phase 1

BA 5/5/2020

Thank you for submitting your FY2020 Special Funding Opportunity- Phase 1 Application. We are pleased to provide you with approval to purchase the following items:

QTY	ITEM	SFY	UNIT COST	TOTAL COST	
13	Dell 3400 Laptop	2020	\$570.00	\$7410.00	910
13	8 GB RAM	2020	\$80.00	\$1040.00	910
13	USB/Thunderbolt Universal Docking Station	2020	\$150.00	\$1950.00	910
13	AC Adapter/Power Supply	2020	\$35.00	\$455.00	910
13	Dell Monitor	2020	\$97.00	\$1261.00	910
13	Nylon Carrying Case	2020	\$20.00	\$260.00	210
13	Brother Laser Printer	2020	\$169.99	\$2209.87	210
13	Topaz Signature Terminal	2020	\$207.93	\$2703.09	910
			Total	\$17,288.96	

Plus Shipping, Handling and Taxes

Please note:

1. If the purchase price exceeds the amount approved, you must request approval of the excess before incurring the cost and use agency funds to cover the additional costs.
2. Submit a copy of the invoice for equipment to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914, at the time you report the expenditure. The

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH • NUTRITION SERVICES BRANCH

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

invoice should indicate the actual cost of each item including discount and sales tax and any serial or identification number.

3. If you no longer wish to purchase the equipment listed above please submit notification to the NC Department of Health and Human Services, Nutrition Services Branch, Attention: Karen Mason, 5601 Six Forks Road, 1914 Mail Service Center, Raleigh, NC 27699-1914.

**North Carolina WIC Program
Special Funding Opportunity Guidance – Phase 1
FFY2019-2020**

APPLICATION DEADLINE: 12:00 PM on April 30, 2020

The Nutrition Services Branch is pleased to offer the first of two time-limited funding opportunities for Special Projects this federal fiscal year (FFY), which ends September 30, 2020. This first opportunity is intended to address barriers related to COVID-19 (staffing, equipment, etc.).

If funds are available, a second phase will be made available in early May. Phase 2 is for more complex needs that will require more extensive planning and multiple bids (renovations, outreach strategies, etc). Phase 2 funding will be available from June 1 – September 30, 2020.

Funding Requirements – Phase 1:

All Local Agencies are eligible to apply for funding, however SFY 2019-2020 projected lapsed funding by agency will be taken into consideration when reviewing an application. Attachment 1 details the lapsed funding by local agency for SFY 2019-2020 using expenditures entered into the Aid to County System through March 31, 2020. Agencies that we are projecting to lapse more than 3% are highlighted in yellow. Agencies projected to lapse funds may still apply but they must submit a plan for utilizing the funding they currently have in place.

Addressing food insecurity and meeting the needs of new applicants is a top priority for NC. To ensure this is being accomplished, all local agencies applying for this funding must ensure that they will have a phone line designated to WIC that is staffed during business hours for appointments. Agencies with multi-program lines will be considered if they are staffed so that callers can easily reach a live person to discuss WIC eligibility or services. Phone systems that do not provide easy access to a live person will not be considered.

Timeline for Special Funding Opportunity – Phase 1:

- Grant applications are due by Noon on April 30, 2020 (Attachment 2, Statement of Need and Action Plan(s)). Late applications will not be accepted.
- Notification of Grant Awards, or follow-up, will be provided no later than May 8, 2020.
- Local agencies will need to let us know how much of the funding will be needed in SFY 19-20 (service period ends May 31st) or the first quarter of SFY 20-21 (service period June 1st – September 30th). Services and/or equipment procured through this funding must be received or encumbered no later than September 30th, 2020 to be in compliance with federal regulations.
- Expenditures must be reported in the Aid to County System by June 15, 2020 for SFY 19-20 and November 15, 2020 for SFY 20-21.

Examples of how the funds can be used:

Applications submitted for Special Funding Opportunity – Phase 1, should focus on funding needed to support the increasing demand for services due to COVID-19 and remote work, as applicable:

- Temporary staffing to assist with direct service provision, as well as answering telephones and scheduling appointments.
- Equipment that will allow employees to work remotely, such as (but not limited to): laptops, docking stations, portable printers and scanners, VPN, Wi-Fi, cell phones, etc.
- Other – Local Agencies will be able to designate other needs related to addressing increase demand for services due to COVID-19.

GUIDELINES

All requests for Special Funding must be accompanied by at least one Statement of Need (Item A below) and a completed Application (Attachment 2). Additionally, equipment requests should follow the requirements as outlined below in Item B.

A. Statement of Need (Required of all applications)

Each item included in the Application (Attachment 2) must be addressed in a Statement of Need, including narrative detailing how the item will assist with meeting changing needs due to COVID-19, and a detail of steps to be taken after funds have been received.

B. Equipment Requests

Attachment 3 provides a list of preselected laptops and docking stations that are on State Contract and meet programmatic requirements to help expedite the approval process (eliminates requirement for two bids and evaluation process). The equipment has been screened to ensure that it has peripheral equipment needed to support telehealth (microphone, speakers, and camera – plus some have ports for headsets), should that opportunity become available.

If you are in an agency that has staff working from home, your plan may include having designated staff that are teleworking answer your main line remotely. Many phone companies offer the ability to have a phone line ring to a cell phone(s) simultaneously or call forwarding. As applicable, please reach out to your phone provider to see what options are available.

If non-state contract items are being requested, two bids should be attached to the application. Requests must meet existing guidelines for use of WIC Program Funds.

Local agencies are strongly encouraged to purchase docking stations instead of PCs so that they can use their computer remotely. This eliminates the need for staff to have both a PC and a laptop.

State Contract sites

Non-computer related equipment: <https://ncadmin.nc.gov/statewide-term-contracts>

Computer/IT equipment: <https://it.nc.gov/resources/it-strategic-sourcing/statewide-it-contracts>.

The application will suffice as an official equipment request.

There is no cap on the total amount an agency may request. Award amounts will be determined based on the availability of funds and the Statement of Need provided through the application process. The WIC Special Funding Opportunity – Phase 1 will be funded if the criteria outlined in this announcement are met, funds are available, proposed expenditures meet existing guidelines for WIC funds, and the purchase/project is approved by the Nutrition Services Branch.

Send Applications to:

Email: Sheila.Hirt@dhhs.nc.gov and cc: Lisa.Dupree@dhhs.nc.gov, or FAX: 919-870-4818

Important: If you do not receive email confirmation of receipt, please contact Sheila Hirt at 919-707-5793 by 5:00 PM on April 30, 2020.

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Emergency Management:Budget Amendment (BNA#060)

Department: Emergency Management
Agenda Title: Budget Amendment (BNA#060)
Agenda Summary:
Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> BNA060_05.19.20.pdf	Emergency Management:Budget Amendment (BNA#060)

BNA # 060

May 19, 2020

SIGNATURES:

Finance Director
see attached
Department Manager

Explanation of Revisions: To budget funds received from NC Department of Public Safety to purchase pallet lift and other equipment to support the preparation for and the prevention of COVID 19 pulic health emergency.

Phyllis Nowlen, Clerk to the Board

cc: Personnel Batch # _____
cc: Purchasing Date: _____
By: _____

BNA

**SUBMITTED TO BOARD OF COUNTY COMMISSIONERS
FOR CONSIDERATION AT MEETING TO BE HELD ON:**

FROM: BUDGET OFFICER
THRU: FINANCE OFFICE
FOR DEPT: EMERGENCY MANAGEMENT
DATE: 5/15/2020

SIGNATURES:

Finance Director
Department Manager

[illegible]

Explanation of Revisions: To budget funds received from NC Department of Public Safety to purchase pallet lift and other equipment to support the preparation for and the prevention of COVID 19 public health emergency.



North Carolina Department of Public Safety

Emergency Management

Roy Cooper, Governor
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

Emergency Management Performance Grant Program Supplemental (EMPG-S)

Fiscal Year 2020

CFDA#: 97.042

Grant#: EMA-2020-EP-00016

SUBAWARD NOTIFICATION

Perry Davis
Cleveland County
1333 Falston Rd.
Shelby, NC 28150-

Period of Performance: January 27, 2020 to January 26, 2022
Project Title: Logistical Support for CRDP
Total Amount of Award: \$12,695.45
MOA #: 2025022

North Carolina Emergency Management (NCEM) is pleased to inform you that the federal Fiscal Year (FY) 2020 Emergency Management Performance Grant Program Supplemental (EMPG-S) has been approved for funding. In accordance with the provisions of FY 2020 EMPG-S award, NCEM hereby awards to the foregoing subrecipient a grant in the amount shown above.

Payment of funds: The grant shall be effective upon final approval by NCEM of the grant budget and program narrative and the execution of the forthcoming Memorandum of Agreement. Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

Conditions: The subrecipient shall understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. Subrecipient shall also certify the understanding and agreement to comply with the general and fiscal terms and conditions of the grant including special conditions; to comply with provisions of the 2 CFR 200 and all applicable laws governing these funds and all other federal, state and local laws; that all information is correct; that there has been appropriate coordination with affected agencies; that subrecipient is duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the subrecipient; and that all agencies involved with this project understand that federal funds are limited to the period of performance. Subrecipient must read and sign forthcoming Memorandum of Agreement for acceptance of the award.

For projects involving construction or the installation of equipment:

Prior to funds being expended from this award the subrecipient must complete and submit an Environmental Planning and Historical Preservation form to NCEM for approval. On receipt of the approval letter from NCEM the subrecipient may begin to expend grant funds.

Supplanting: The subrecipients confirm that sub-grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, the subrecipient will certify that the receipt of federal funds through NCEM shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

GRANT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY THE DEPARTMENT OF PUBLIC SAFETY, NORTH CAROLINA EMERGENCY MANAGEMENT GRANT PROGRAM BUDGET AND NARRATIVE



MAILING ADDRESS
4236 Mail Service Center
Raleigh NC 27699-4236
www.readync.org
www.ncdps.gov

OFFICE LOCATION
1636 Gold Star Drive
Raleigh, NC 27607-3371
Telephone: (919) 825-2500
Fax: (919) 825-2685



North Carolina Department of Public Safety

Emergency Management

Roy Cooper, Governor
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

Emergency Management Performance Grant - Supplemental (EMPG-S)

Fiscal Year 2020

CFDA #: 97.042

Grant #: EMA-2020-EP-00016

Memorandum of Agreement (MOA)

between

Recipient:

State of North Carolina
Department of Public Safety
Emergency Management

Subrecipient:

Cleveland County
Tax ID/EIN #: 56-6000288A
Duns #: 027681041

MOA #: 2025022**Award amount:** \$12,695.45**Period of performance:**

January 27, 2020 to January 26, 2022

DPS fund code: 1500-801C-3HC0

1. Purpose

The purpose of this Memorandum of Agreement (MOA) is to establish responsibilities and procedures to implement the terms of the US Department of Homeland Security (DHS) EMPG COVID-19 Supplemental (EMPG-S) Grant Program. A copy of the complete Federal grant instructions is available at www.fema.gov. This agreement is to set forth terms by which the State of North Carolina, Department of Public Safety, North Carolina Emergency Management (Recipient), may provide EMPG-S funding to the Subrecipient to fund projects related to public health and emergency management activities supporting the prevention of, preparation for, and response to the Coronavirus Disease 2019 (COVID19) public health emergency. For a more detailed description of the approved Scope of Work please see Attachment 1.

2. Program Authorization and Regulations

This Agreement is authorized under the provisions of (1) Coronavirus Aid, Relief, and Economic Security (CARES) Act (Pub. L. No. 116-136, Div. B); (2) Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKMRA), as amended, (Pub. L. No 109-295) (6 U.S.C. § 762); (3) Title VI of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); (4) the Earthquake Hazards Reduction Act of 1977, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and (5) the National Flood Insurance Act of 1968, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 et seq.). (6) the FY 2020 EMPG-S Notice of Funding Opportunity Announcement (NOFO) available at www.fema.gov (8) applicable Grants Programs Directorate (GPD) Information Bulletins available at www.fema.gov; and (9) the NC Emergency Management Act, Chapter 166A of the North Carolina General Statutes. The funds awarded under this grant must be used in compliance with all applicable state and federal laws to include compliance with N.C.G.S. §§143C-6-22 -23 and 09 NCAC 03M. By accepting this award, the Subrecipient agrees to use these funds in a manner consistent with state laws and regulations.

3. Compensation

Recipient agrees that it will pay the Subrecipient complete and total compensation for the services to be rendered by the Subrecipient. The original signed copy of this Award and MOA must be signed by the Official(s) authorized to sign below and returned to North Carolina Emergency Management no later than 45 days after award date. The grant shall

be effective upon return of the executed Grant Award and MOA and final approval by North Carolina Emergency Management of the grant budget and program narrative. Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.) and/or that all work activities are completed.

Subrecipients must meet all reimbursement requirements contained herein. Non-compliance may result in denial of reimbursement request(s) or revocation of equipment and/or grant funds awarded for this project.

4. Funding Eligibility Criteria

Federal funds administered through the State are available to local governments to assist in the cost of activities to support planning and operational readiness for COVID-19 preparedness and response; development of tools and strategies for prevention, preparedness, and response; and ongoing communication and coordination among federal, State, local, tribal, and territorial partners throughout the response. The following eligibility criteria must be adhered to during the Grant Program:

A. Every participant must:

- Be established as a State, Local, or Non-Profit agency by appropriate resolution/ordinance.
- Complete any procurement and expenditures no later than January 26, 2022.
- Provide quarterly progress reports into WebEOC for NCEM Grants Managers, Training and Exercise Officer(s), and Field Branch Staff, as applicable using the latest Grant Quarterly Report form by the following dates: January 15th, April 15th, July 15th and October 15th.
- Match Requirement: FY 2020 EMPG-S funding to locals requires a match requirement of 50% Local (Subrecipient). Every federal dollar received requires the Subrecipient to match dollar for dollar. There are two forms of matching sources, cash match and in-kind match. Cash match includes cash spent for project-related costs, e.g. salaries of emergency management positions. In-kind match includes, but is not limited to, the valuation of in-kind services. "In-kind" is the value of something received or provided that does not have a cost associated with it. For example, if in-kind match is permitted by law, then the value of donated services could be used to comply with the match requirement. The match funding source for EMPG-S cannot be matched to any other federal grants. The Subrecipient will identify to the Recipient the match source on their application for EMPG-S funds. Recipients of EMPG_S funding can review the FY 2020 EMPG-S program Notice Of Funding Opportunity(NOFO for additional guidance. The program guidance is available at <http://www.fema.gov/government/grant/index.shtm>. Contact your NC Emergency Management Area Coordinator for assistance.
- Upload all activity deliverables into WebEOC for review and approval for Optional activities.
- The county must have a full-time or part-time (at least 50%) Emergency Management Program Director.

B. File Retention:

Subrecipient is required to maintain records and (invoices) of this grant for three years after termination of the grant, or audit if required, or longer where required by law, as outlined below, attached and incorporated by reference. Recipient must meet the financial administration requirements in 2 CFR Part 200 and must maintain a file for each EMPG-S grant award. The files must be available for review by North Carolina Emergency Management staff for site visits, project closeout and future audits.

However, if a litigation, claim or audit has been initiated prior to the expiration of the three-year period and extends beyond the five-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved. The following files must be available for review by North Carolina Emergency Management staff for site visits, project closeout and future audits:

- Subrecipient Resolution/ordinance establishing Subrecipient as a State, Local, or Non-Profit agency
- Grant award and memorandum of agreement/memorandum of understanding and supporting appendices
- Completed appropriate report forms with specifications, solicitations, competitive bids, quotes or proposals, basis for selection decisions, purchase orders, contracts, invoices and proof(s) of payment, all expenditure backup documentation, cost/price analyses on file for review by Federal and State personnel, if applicable.
- Other documents required by Federal regulations applicable at the time a grant is awarded.
- Non-Federal entities should keep detailed records of all transactions involving the grant. FEMA may at any time request copies of purchasing documentation along with copies of cancelled checks for verification.

- Non-Federal entities who fail to fully document all purchases will find their expenditures questioned and subsequently disallowed.
- Audit findings and corrective action plans
- Equipment inventory records with photo documentation of required inventory labeling

C. The political subdivision must have an acceptable local travel regulation plan or accept the state travel regulations.

5. Conditions

The Subrecipient certifies that it understands and agrees that funds will only be expended for those projects outlined in the funding amounts as individually listed in the FY 2020 EMPG-S Application Packet, incorporated by reference herein. The Recipient certifies that it understands and agrees to comply with the general and fiscal terms and conditions of the grant including special conditions; to comply with provisions of the applicable laws, rules and policies governing these funds; that all information is correct; that there has been appropriate coordination with affected agencies; that it is duly authorized to commit the Subrecipient to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the Subrecipient; and that all agencies involved with this project understand that all Federal funds are limited to the Federal period of performance.

6. Supplantation

Subrecipients are required to provide assurance that grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for EMPG-S activities.

7. Compliance

Subrecipient shall comply with the applicable statutes, ordinances, regulations, licensing requirements, policies, guidelines and requirements, reporting requirements and certifications and other regulatory matters that are applicable to the conduct of its business and purchase requirements performed under this MOA, including those of Federal requirements and State and local agencies having appropriate jurisdiction and found in the applicable FY 2020 EMPG-S NOFO announcement. Subrecipient shall be wholly responsible for the purchases to be made under this MOA and for the supervision of its employees and assistants. Failure to comply with the specified conditions of this MOA will result in the return of funds and/or items to North Carolina Emergency Management.

8. Responsibilities

Recipient:

- The Recipient shall provide funding to the Subrecipient to perform the work activities as described herein.
- The Recipient shall conduct a review of the project to ensure that it is in accordance with EMPG-S requirements.
- The Federal award date is January 27, 2020. The Recipient shall ensure that funds allocated for the performance of the work activities must be encumbered, work completed, and invoices received by the North Carolina, Department of Public Safety, and North Carolina Emergency Management by January 26, 2022.
- The Recipient shall directly monitor the completion of this project.

Subrecipient:

- The Subrecipient shall expend FY 2020 EMPG-S Grant Program funds in accordance with the applicable DHS and EMPG-S NOFO announcement, the Grant Application Package, and the Grant Award and Special Conditions documents, incorporated by reference herein, of this MOA for the performance of the work activities.
- The Subrecipient shall utilize State of North Carolina and/or local procurement policies and procedures for the expenditure of funds, and conform to applicable State and Federal law and the standards identified in the Procurement Standards Sections of 44 Code of Federal Regulations (CFR) 2 CFR Part 200. Subrecipient must follow procurement procedures and policies as outlined in the applicable DHS and EMPG-S NOFO announcement and the DHS Financial Management Guide. Subrecipient shall comply with all applicable laws, regulations and program guidance. Subrecipient must comply with the most recent version of the funding administrative requirements, cost principles, and audit requirements. Administrative and procurement practices must conform to applicable Federal requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below, codified in the following guidance: 2 CFR 215; 2 CFR Parts 225, 220, and 230; 15 CFR Part 24; Federal Acquisition Regulations (FAR), Part 31.2; and 2 CFR 200 Sub-part F and 44 CFR Part 14; 28 CFR Part 23 "Criminal

Intelligence Systems Operating Policies”; 49 CFR Part 1520 “Sensitive Security Information”; Public Law 107-296, The Critical Infrastructure Act of 2002; Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000 et. seq.; Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et. seq; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794; The Age Discrimination Act of 1975, as amended, 20 U.S.C. 6101 et. seq.; Cash Management Improvement Act (CMIA) and its implementing regulations at 31 CFR Part 205; FEMA Grant Programs Directorate, Grants Management Division, Match Guidance; Certifications and Assurances regarding Lobbying 31 U.S.C. 1352, Drug-Free Workplace Act, as amended, 41 U.S.C. 701 et. seq. and Certification Regarding Drug-Free Workplace Requirements, Debarment and Suspension Executive Orders 12549 and 12689 and 44 CFR Part 17 and Certification Regarding Debarment, Suspension and Other Responsibility Matters; Assurances as listed in SF 424B and SF 424D, 28 CFR Parts 66, 67, 69, 70 and 83; 2 C.F.R. Part 200, including 2 C.F.R. §§ 200.310, 200.313, and 200.316; and Grant Award and Special Conditions documents.

- C. Complete Optional work activities as identified in the FY 2020 EMPG-S Local Activity Directory which is a part of the FY 2020 EMPG-S application packet, incorporated by reference herein. Upload all completed activity deliverables into WebEOC for review and approval for Optional activities not later than January 26, 2022.
- D. Comply with the applicable Federal statutes, regulations, policies, guidelines and requirements, reporting requirements and certifications as outlined in the applicable FY 2020 EMPG-S NOFO announcement and Grant Award and Special Conditions documents.
- E. Complete the procurement(s) process not later than January 26, 2022
- F. Submit invoice(s), proof-of-payment, titles, licenses, registrations, and/or any documents pertaining to purchased equipment to NCEM Grants Management Branch.
- G. Provide a list at project completion phase to the area coordinator and/or Branch Manager of all items purchased through the grant.
- H. Comply with the applicable federal statutes, regulations, policies, guidelines and requirements, reporting requirements and certifications as outlined in the applicable EMPG-S NOFO announcement, Grant Award and Special Conditions documents.
- I. Comply with current Federal laws, suspension and debarment regulations pursuant to 2 CFR 200 Sub-part F and OMB which states in pertinent part that “effective November 26, 2003, when a non-Federal entity enters into a covered transaction with an entity at a lower tier, the non-Federal entity must verify that the entity is not suspended or debarred or otherwise excluded. Subrecipient shall be responsible to ensure that it has checked the Federal System for Awards Management (SAM) <https://www.sam.gov/portal/public/SAM/> and the State Debarred Vendors Listing, <http://www.pandc.nc.gov/actions.asp> to verify that contractors or subrecipients have not been suspended or debarred from doing business with the Federal government”.
- J. Ensure that EMPG-S funds are not used to support the hiring of any personnel for the purposes of law enforcement duties or to supplant traditional public safety positions and responsibilities.
- K. Non-supplanting Requirement. Federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose.
- L. All materials publicizing or resulting from award activities shall contain this acknowledgement: “This project was supported by a Federal award from the US Department of Homeland Security, North Carolina Department of Public Safety, North Carolina Emergency Management.”. Use of the Federal program logo must be approved by DHS. Printed as a legend, either below or beside the logo shall be the words “Funded by US Department of Homeland Security”.
- M. Subrecipient shall have sole responsibility for the maintenance, insurance, upkeep, and replacement of any equipment procured pursuant to this Agreement unless hand-receipted or transferred.
- N. Maintain an effective property management system that complies with the following requirements:
 - i. Recipient and Subrecipient shall take an initial physical inventory of any equipment. Equipment is defined as tangible, non-expendable property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Subrecipient may have property management guidelines that are more restrictive, requiring a unit of equipment with a value of less than \$5,000 to be inventoried. If so, such equipment purchased under this award allocation shall be included on the report submitted to Recipient. The grant summary, cost reports with

backup documentation, certificate of title, and any other Subrecipient reports or inventory reports that include information regarding the grant, vendor, invoice number, cost per item, number of items, description, location, condition and identification number may be used to meet this requirement.

- ii. Subrecipient must ensure a control system exists to ensure adequate safeguards to prevent loss, damage or theft. Subrecipient shall be responsible for replacing or repairing equipment which is willfully or negligently lost, stolen, damaged, or destroyed. Any loss, damage or theft of the property must be investigated and fully documented, and made part of the official project records.
 - iii. Subrecipient or equipment owner must ensure adequate maintenance procedures exist to keep the equipment in good condition.
 - iv. Disposition Procedures. Subrecipient may dispose of the equipment when the original or replacement equipment acquired under the grant award is no longer needed for the original project or program. Items with a fair market value of less than \$5,000 may be retained, transferred or otherwise disposed of with prior approval of Recipient and in accordance with disposition requirements in 2 CFR Part 200. Items with a current per unit standard federal or fair market value in excess of \$5,000 may be retained, transferred or otherwise disposed of with prior Recipient approval in accordance with disposition requirements in 2 CFR Part 200. Subrecipient must provide documentation that includes the method used to determine current fair market value.
 - v. Only allowable equipment listed in the Authorized Equipment List (AEL) for EMPG-S are eligible for purchases from this grant. For more guidance visit www.fema.gov.
- O. No indirect or administrative costs will be charged to this allocation award.
- P. Subrecipient must utilize equipment as intended in their project application to NCEM. Any variation from this intended use must be requested in writing and approved by NCEM. Failure to adhere to this policy might result in revocation of funds allocated for the purchase of said equipment.
- S. Subrecipient must have a DUNS number, prior to any funds being released. DUNS numbers may be obtained from either of the following web links: www.dnb.com or <http://fedgov.dnb.com/webform>.
- T. Each subrecipient shall ensure their organization is registered with the System for Award Management (SAM). It is required for all applicants name, address, DUNS number and EIN are up to date in SAM and that the DUNS number used in SAM is the same one used to apply for all FEMA awards. SAM information can be found at <http://www.sam.gov>. Future payments will be contingent on the information provided in SAM; therefore it is imperative that the information is correct.
- U. The purchase or acquisition of any additional materials, equipment, accessories or supplies, or the provision of any training, exercise or work activities beyond that identified in this MOA shall be the sole responsibility of Subrecipient, and shall not be reimbursed under this MOA.

9. Funding

All terms and conditions of this MOA are dependent upon and subject to the allocation of funds from the DHS and NCEM for the purpose set forth, and the MOA shall automatically terminate if funds cease to be available.

Allowable costs shall be determined in accordance with the applicable DHS Program Guidelines, which include, but may not be limited to, the FY 2020 EMPG-S NOFO announcement, available at: www.fema.gov.

2 CFR Parts 200 Sub-part F, 215, 220, 225, and 230, Federal Acquisition Regulations (FAR) Part 31.2, OMB Circulars A-21 and the DHS Financial Management Guide available at www.dhs.gov. Allowable costs are also subject to the approval of the State Administrative Agent for the State of North Carolina, the Secretary of the Department of Public Safety.

10. Taxes

Subrecipient shall be considered to be an independent subrecipient and as such shall be responsible for all taxes. There shall be no reimbursement for taxes incurred by the subrecipient under this grant.

11. Warranty

As an independent subrecipient, the Subrecipient will hold the Recipient harmless for any liability and personal injury that may occur from or in connection with the performance of this Agreement to the extent permitted by the North Carolina Tort Claims Act. Nothing in this Agreement, express or implied, is intended to confer on any other person

any rights or remedies in or by reason of this Agreement. This Agreement does not give any person or entity other than the parties hereto any legal or equitable claim, right or remedy. This Agreement is intended for the sole and exclusive benefit of the parties hereto. This Agreement is not made for the benefit of any third person or persons. No third party may enforce any part of this Agreement or shall have any rights hereunder. This Agreement does not create, and shall not be construed as creating, any rights enforceable by any person not a party to this Agreement. Nothing herein shall be construed as a waiver of the sovereign immunity of the State of North Carolina.

12. Audit Requirements

For all DHS grant programs, Subrecipient is responsible for obtaining audits in accordance with 2 CFR 200 Subpart F.

13. State Property

Subrecipient shall be responsible for the custody and care of any property purchased with EMPG-S funds furnished for use in connection with the performance of this Agreement and shall reimburse the Recipient for any loss or damage to said property until the property is disposed of in accordance with EMPG-S Program requirements. Recipient will not be held responsible for any property purchased under this MOA. Title to the property purchased with EMPG-S funds shall be in the Subrecipient unless noted in section 8 of the MOA.

14. Points of Contact

To provide consistent and effective communication between Subrecipient and the North Carolina Department of Public Safety, North Carolina Emergency Management, each party shall appoint a Principal Representative(s) to serve as its central point of contact responsible for coordinating and implementing this MOA. The North Carolina Department of Public Safety, North Carolina Emergency Management contact shall be, Assistant Director - Administration, the NCEM Grants Management Branch Staff, and the NCEM Area Coordinator Staff. The Subrecipient point of contact shall be the EMPG-S Program Manager or the person designated by the Subrecipient. All confidential information of either party disclosed to the other party in connection with the services provided hereunder will be treated by the receiving party as confidential and restricted in its use to only those uses contemplated by the terms of this MOA. Any information to be treated as confidential must be clearly marked as confidential prior to transmittal to the other party. Neither party shall disclose to third parties, the other party's confidential information without written authorization to do so from the other party. Specifically excluded from such confidential treatment shall be information that:

- As of the date of disclosure and/or delivery, is already known to the party receiving such information.
- Is or becomes part of the public domain, through no fault of the receiving party.
- Is lawfully disclosed to the receiving party by a third party who is not obligated to retain such information in confidence.
- Is independently developed at the receiving party by someone not privy to the confidential information.

15. Public Records Access

While this information under Federal control is subject to requests made pursuant to the Freedom of Information Act (FOIA), 5 U.S.C. §552 et. seq., all determinations concerning the release of information of this nature are made on a case-by-case basis by the FEMA FOIA Office. This agreement may be subject to the North Carolina Public Records Act, Chapter 132 of the North Carolina General Statutes.

16. Subcontracting

If Subrecipient subcontracts any or all purchases or services required under this Agreement, then Subrecipient agrees to include in the subcontract that the subcontractor is bound by the terms and conditions of this MOA. Subrecipient and any subcontractor agree to include in the subcontract that the subcontractor shall hold Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this MOA. If Subrecipient subcontracts any or all purchases or services required under this MOA, a copy of the executed subcontract Agreement must be forwarded to Recipient. A contractual arrangement shall in no way relieve Subrecipient of its responsibilities to ensure that all funds issued pursuant to this grant be administered in accordance with all state and Federal requirements. Subrecipient is bound by all special conditions of this grant award as set out in the Grant Application Package and the Grant Award and Special Conditions documents, incorporated by reference herein, as well as all terms, conditions and restrictions of the applicable EMPG-S NOFO announcement referenced herein.

17. Situs

This Agreement shall be governed by the laws of North Carolina and any claim for breach or enforcement shall be filed in State Court in Wake County, North Carolina.

18. Antitrust Laws

This Agreement is entered into in compliance with all State and Federal antitrust laws.

19. Other Provisions/Severability

Nothing in this Agreement is intended to conflict with current laws or regulations of the State of North Carolina, Department of Public Safety, North Carolina Emergency Management, or the Subrecipient. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

20. Compliance with the law

Subrecipient shall be wholly responsible for the purchases to be made under this MOA and for the supervision of its employees and assistants. Subrecipient shall be responsible for compliance with all laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of its business and purchase requirements performed under this MOA, including those of Federal requirements and State and local agencies having appropriate jurisdiction and found in the FY 2020 EMPG-S NOFO announcement.

21. Entire Agreement

This Agreement and any annexes, exhibits and amendments annexed hereto and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral and written statements or agreements.

22. Modification

This Agreement may be amended only by written amendments duly executed by the Recipient and the Subrecipient.

23. Certification of eligibility--Under the Iran Divestment Act

Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-86.55 et seq.* requires that each vendor, prior to contacting with the State certifies, and the undersigned on behalf of the Vendor does hereby certify, to the following:

- A. That the vendor is not identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran
- B. That the vendor shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List
- C. That the undersigned is authorized by the Vendor to make this Certification

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address: <https://www.nctreasurer.com/inside-the-department/OpenGovernment/Pages/Iran-divestment-Act-resources.aspx>, and is updated every 180 days. For questions about the Department of State Treasurer's Iran Divestment Policy, please call (919) 814-3852.

24. Termination

The terms of this agreement, as modified with the consent of all parties, will remain in effect until January 26, 2022. Either party upon thirty days advance written notice to the other party may terminate this agreement. Upon approval by DHS, FEMA and the issuance of the Grant Adjustment Notice, if this MOA is extended, the termination date for the extension will be the date listed in the applicable DHS, FEMA Grant Adjustment Notice, incorporated by reference herein. If DHS suspends or terminates funding in accordance with 2 CFR 200 and the 2020 EMPG-S NOFO, incorporated by reference herein, the Subrecipient shall reimburse North Carolina Emergency Management for said property and/or expenses.

25. Scope of Work

The Subrecipient shall implement the EMPG-S Grant project summarized below and as described in the approved FY 2020 EMPG-S application. That Application is hereby incorporated by reference into this Agreement. The Recipient shall certify eligible costs according to the following:

A. Scope of Work Summary

Please see Attachment 1 for a detailed Scope of Work description.

B. Reports to be provided at the conclusion of work (if applicable):

- i. Quarterly project progress reports
- ii. Subrecipient involved legal action that pertains to Planning, Organization, Training, Exercise and Equipment purchased with EMPG
- iii. After-action report from Trainings or Exercises
- iv. Training course roster and description
- v. Any other documentation that would be pertinent
- vi. Any invoices detailing the expenses associated with the project

26. Lobbying Prohibition

The Subrecipient certifies, to the best of its knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person or employee of any state or Federal agency, a member of the NC General Assembly, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representative of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

27. Assurance of Compliance with Title VI of the Civil Rights Act of 1964

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- A. Compliance with Regulations: The contractor shall comply with the Regulations relative to nondiscrimination in Federally-Assisted Programs of the 2 CFR. 200 and North Carolina regulation as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- B. Nondiscrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, sex, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

- C. Solicitation for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractors obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.
- D. Information and Reports: The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Research and Special Programs Administration (RSPA) to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the Recipient or the Research and Special Programs Administration as appropriate, and shall set forth what efforts it has made to obtain such information.
- E. Sanctions for Noncompliance: In the event of the contractors noncompliance with nondiscrimination provisions of this contract, the Recipient shall impose contract sanctions as it or the Research and Special Programs Administration may determine to be appropriate, including, but not limited to:
 - i. Withholding of payments to the contractor under the contract until the contractor complies.
 - ii. Cancellation, termination, or suspension of the contract, in whole or in part.
- F. Incorporation of Provisions: The contractor shall include the provisions of every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contract shall take such action with respect to any subcontract or procurements as the Recipient or the Research and Special Programs Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provide, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontract or supplier as a result of such direction, the contractor may request the Recipient to enter into such litigation to protect the of the Recipient and, in addition the contractor may request the United States to enter such litigation to protect the interests of the United States.

28. Assurance of Compliance with Title VI of the Civil Rights Act of 1964

Subrecipient hereby agrees that as a condition to receiving any Federal financial assistance from the DHS it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the Act) and all requirements imposed by or pursuant to 2 CFR Sub Part F , Nondiscrimination in Federally-Assisted Programs of the DHS - Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise discrimination under any program or activity for which the Subrecipient receives Federal financial assistance from the DHS, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations. More specifically and without limiting the above general assurance, the Subrecipient hereby gives the following specific assurance with respect to the project:

- A. Agrees that each "program" and each "facility" as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to ("facility")) operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
- B. Insert the following notification in all solicitations for bids for work or material subject to the Regulations and, in adapted form in all proposals for negotiated agreements:

In accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and 2 CFR Sub Part F issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, minority, business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex or national origin in consideration for an award.

- C. Insert the clauses of this agreement in every contract subject to the Act and the Regulations.
- D. This assurance obligates the Recipient for the period during which Federal financial assistance is extended to the project.
- E. Provide for such methods of administration for the program as are found by the Secretary of DHS or the official to whom he delegates specific authority to give reasonable guarantee that is, other recipients, Subrecipients, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
- F. Agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, and Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient by the DHS and is binding on it, other recipients, Subrecipients, contractors, subcontractors, transferees, successors in interest and other participants in the DHS Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the recipients.

29. Assurance of Compliance with Title VI of the Civil Rights Act of 1964

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by Subrecipient executed in expending these grant funds:

- A. The [Subrecipient, licensee, lessee, permittee, etc., as appropriate] for itself, herself/himself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this [deed, license, lease, permit, etc.] for a purpose for which a DHS program or activity is extended or for another purpose involving the provision of similar services or benefits, the Subrecipient [licensee, lessee, permittee, etc.] shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 2 CFR Sub Part F and as said Regulations may be amended.
- B. That in the event of breach of the above nondiscrimination covenants, Subrecipient shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [licenses, lease, permit, etc.] had never been made or issued.
- C. That in the event of breach of any of the above nondiscrimination covenants, Subrecipient shall have the right to re-enter said lands and facilities thereon, and the above-described lands and facilities shall thereupon revert to and vest in and become the absolute property of Subrecipient and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by Subrecipient:

- A. The [Subrecipient, licensee, lessee, permittee, etc., as appropriate] for herself/himself, his/her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in case of deeds, and leases add "as a covenant running with the land"] that (1) no person on the grounds of race, color, sex, or national origin shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing services thereon, no person on the grounds of race, color, sex, or national origin shall be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination, and (3) that the [Subrecipient, licensee, lessee, permittee, etc.] shall use the premises in compliance with all other requirements imposed by or pursuant 2 CFR Sub Part F Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

- B. That in the event of breach of any of the above nondiscrimination covenants, Subrecipient shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.
 - C. That in the event of breach of any of the above nondiscrimination covenants, Subrecipient shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of Subrecipient and its assigns.
- * Reverted clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

30. Assurance of Compliance with Privacy Act

The Subrecipient agrees:

- A. To comply with the provisions of the Privacy Act of 1974, 5 U.S.C. §552A and regulations adopted there under, when performance under the program involves the design, development, or operation of any system or records on individuals to be operated by the Subrecipient, its third-party contractors, subcontractors, or their employees to accomplish a DHS function.
- B. To notify DHS when the Subrecipient or any of its third-party contractors, subcontractors, subrecipients, or their employees anticipate a system of records on behalf of DHS in order to implement the program, if such system contains information about individuals name or other identifier assigned to the individual. A system of records subject to the Act may not be used in the performance of this Agreement until the necessary and applicable approval and publication requirements have been met.
- C. To include in every solicitation and in every third-party contract, sub-grant, and when the performance of work, under that proposed third-party contract, sub grant, or sub agreement may involve the design, development, or operation of a system of records on individuals to be operated under that third-party contract, sub grant, or to accomplish a DHS function, a Privacy Act notification informing the third party contractor, or sub Recipient, that it will be required to design, develop, or operate a system of records on individuals to accomplish a DHS function subject to the Privacy Act of 1974, 5 U.S.C. §552a, and applicable DHS regulations, and that a violation of the Act may involve the imposition of criminal penalties; and
- D. To include the text of Sections 30 part A through C in all third party contracts, and sub grants under which work for this Agreement is performed or which is award pursuant to this Agreement or which may involve the design, development, or operation of a system of records on behalf of the DHS.

31. Certification Regarding Drug-Free Workplace Requirements (Subrecipients Other Than Individuals)

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 44 CFR Part 17, Sub Part F. The regulations, published in the January 31, 1989 Federal Register, require certification by sub- Recipient, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of the act upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension of debarment, (See 2 CFR Part 200).

- A. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- B. Establish a drug-free awareness program to inform employees about:
 - i. The dangers of drug abuse in the workplace
 - ii. The Subrecipient's policy of maintaining a drug-free workplace
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace

- C. Require that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph A. .
- D. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant, the employee will:
 - i. Abide by the terms of the statement.
 - ii. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- E. Notifying the agency within ten days after receiving notice under subparagraph (D) (ii), from an employee or otherwise receiving actual notice of such conviction.
- F. Taking one of the following actions, within 30 days of receiving notice under subparagraph (D)(ii), with respect to any employee who is convicted:
 - i. Taking appropriate personnel action against such an employee, up to and including termination.
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by federal, state, local health, law enforcement, or other appropriate agency.
- G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D), (E), and (F).

32. Execution and Effective Date

This grant shall become effective upon return of this original Grant Award and MOA, properly executed on behalf of the Subrecipient, to North Carolina Emergency Management and will become binding upon execution of all parties to the Agreement. The terms of this Agreement will become effective January 27, 2020, . The last signature shall be that of Erik A. Hooks, Secretary for the North Carolina Department of Public Safety.

33. Term of this Agreement

This agreement shall be in effect from January 27, 2020 to January 26, 2022

IN WITNESS WHEREOF, the parties have each executed this Agreement and the parties agree that this Agreement will be effective as of January 26, 2020

NC DEPARTMENT OF PUBLIC SAFETY
DIVISION OF EMERGENCY MANAGEMENT
1636 GOLD STAR DR
RALEIGH, NC 27607

CLEVELAND COUNTY
1333 FALSTON RD.
SHELBY, NC 28150-

DocuSigned by:
BY: Michael A. Sprayberry
MICHAEL A. SPRAYBERRY, DIRECTOR
NORTH CAROLINA EMERGENCY MANAGEMENT

DocuSigned by:
BY: Perry Davis
8BE9E47767F1467...

BY: _____

APPROVED AS TO PROCEDURES:

DocuSigned by:
BY: William Polk
WILLIAM POLK, ASSISTANT GENERAL COUNSEL
REVIEWED FOR THE DEPARTMENT OF
PUBLIC SAFETY, BY WILLIAM POLK,
DPS ASSISTANT GENERAL COUNSEL, TO FULFILL THE
PURPOSES OF THE US DEPARTMENT OF
HOMELAND SECURITY GRANT PROGRAMS

DocuSigned by:
BY: Tara Williams-Brown
TARA WILLIAMS-BROWN, CONTROLLER
DEPARTMENT OF PUBLIC SAFETY

DocuSigned by:
BY: Erik A. Hooks
ERIK A. HOOKS, SECRETARY
DEPARTMENT OF PUBLIC SAFETY

THIS MOA WAS PREVIOUSLY APPROVED AS TO FORM BY THE NORTH CAROLINA DEPARTMENT OF JUSTICE FOR THE FY 2020 EMERGENCY MANAGEMENT PREPAREDNESS GRANT COVID-19 SUPPLEMENTAL PROGRAM AND IS SUBJECT TO EXECUTION BY ERIK A. HOOKS, SECRETARY OF THE DEPARTMENT OF PUBLIC SAFETY. THIS MOA SHOULD NOT BE USED FOR OTHER MOAs FOR THE EMPG-S FOR OTHER FISCAL YEARS.

Attachment 1

North Carolina Emergency Management

Emergency Management Performance Grant – COVID-19 Supplemental (EMPG-S) Application

Fiscal Year 2020

All fields are mandatory. Responses should be limited to the spaces allocated. Clear, complete, and concise information is required for the review panel to make fair and equitable decisions.

Contacts

Enter requested information for all contacts listed below.

Applicant

Applicant <i>This is the agency applying for the grant.</i>			
Applying agency	Cleveland County Emergency Management		
Street address	1333 Fallston Rd.		
City	Shelby	ZIP + 4	28150
Email	Perry.davis@clevelandcountync.gov		
EIN/Tax ID number	56-6000288		
DUNS number	08-914-6799		
SAM registered	Yes	Expiration date	10/1/2020
Your name	Perry Davis		
Are you authorized to apply for grants on behalf of the applying agency?			Yes

Field help

Applying agency	The name of the agency applying for the grant.
Street address, City, ZIP + 4, Email	The phone, street address (not PO Box), city, nine-digit zip code, and email of the applying agency.
EIN/Tax ID number	The unique nine-digit identification number of the agency. Your Financial personnel should be able to provide this number.
DUNS number	The unique eight-digit identification number of the agency. Your financial personnel should be able to provide this number.
SAM registered	Each applicant must be registered in the federal System for Award Management (SAM) annually in order to be eligible to receive EMPG-S monies. The URL is https://www.sam.gov/ .
Expiration date	The expiration date of the SAM account.
Is the agency applying as a nonprofit with 501(c)(3) status?	See https://www.irs.gov/charities-non-profits/charitable-organizations/exemption-requirements-section-501c3-organizations .
Your name	The name of the individual completing this application.

Point of contact

Point of contact <i>This is the focal point for any ongoing communications regarding the grant.</i>			
Name	Perry Davis		
Agency	Cleveland County Emergency Management		
Title	Director		
Phone (work)	980-484-4841	Phone (mobile)	704-472-3648
Street address	1333 Fallston Rd.		
City	Shelby	ZIP + 4	28150
Email	Perry.davis@clevelandcountync.gov		

Field help

Name	The name of the contact.
Agency	The name of the agency of the contact.
Title	The title within the agency of the contact.
Phone, Street address, City, ZIP + 4, email	The phone number, street address (not PO Box), city, nine-digit zip code, and email of the contact.

EM program manager

EM program manager <i>This is the local EM grants manager.</i>	
Name	Perry Davis
Email	Perry.davis@clevelandcounty.com

Field help

Name	The name of the program manager.
Email	The email address of the program manager.

Memorandum of Agreement (MOA) signatory

MOA signatory <i>This is the individual whose name appears on the signature page of the memorandum of agreement. While only one signatory is required, space for an additional signatory is provided. If even more signatories are required, add them in the "Appendix" section. Complete only if the MOA signatory for this project is different from the identified "Grants MOA signatory".</i>			
Name	Perry Davis		
Agency	Cleveland County Emergency Management		
Title	Director		
Street address (not PO Box)	1333 Fallston Rd.		
City	Shelby	ZIP + 4	28150
Email	Perry.davis@clevelandcountync.gov		
Name	Click or tap here to enter text.		
Agency	Click or tap here to enter text.		
Title	Click or tap here to enter text.		
Street address (not PO box)	Click or tap here to enter text.		
City	Click or tap here to enter text.	ZIP + 4	Click or tap here to enter text.
Email	Click or tap here to enter text.		

Field help

Name	The individual who signs the memorandum of agreement on behalf of the applicant.
Agency	The agency name of the signatory.
Title	The title within the agency of the signatory.

Street address, The street address (not PO Box), city, nine-digit zip code, and email of the signatory.
City, ZIP + 4, email

Finance director

Finance director <i>The signature of the finance director of the agency is required for the memorandum of agreement.</i>	
Name	Lucas Jackson
Email	Lucas.jackson@clevelandcountync.gov

Field help

Name The name of the finance director.

Project information

General information <i>Enter information describing the project.</i>	
Title	Logistical Support for CRDP
Description	Equipment to offload and load supplies
Goal	To allow for easier equipment handling
Construction/renovation required	No
Structural attachment required	No
Core capabilities addressed <i>Select primary and secondary (if applicable) core capabilities addressed by this project.</i>	
Primary	Logistics and Supply Chain Management
Secondary	Mass Care Services
Activities selected <i>Select two of the following Covid-19 -related WebEOC Optional activities addressed by this project. Selected activities must be reported in WebEOC with an absolute nexus to preparedness for, response to, or recovery from, COVID-19.</i>	
<input type="checkbox"/> 2020.21 Vulnerable Population Registry <input checked="" type="checkbox"/> 2020.27 Public Information Plan <input type="checkbox"/> 2020.31 Recovery Plan <input type="checkbox"/> 2020.50 County Original Project <input type="checkbox"/> 2020.59 Jurisdictional Medical Countermeasure (MCM) Dispensing Plan <input checked="" type="checkbox"/> 2020.61 Healthcare Preparedness Region Activities	
Project timeline milestones <i>List the major project events and their completion dates.</i>	
Milestone	Completion Date
Equipment purchase	7/2020
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.

Field help

Title The name of the project. The title can be a maximum of 30 characters.

Description	<p>A detailed description of the project in terms of the activity area being addressed</p> <p><i>Planning</i> When describing the project answer the following:</p> <p><i>Equipment</i></p> <p><i>Training</i></p> <ul style="list-style-type: none"> • What is the activity area (one of "Planning", "Equipment", "Training")? • Why is this project needed? • How will capabilities gaps be addressed? • How will this project help you to become better prepared to respond to Covid-19? • What is the importance of this project? • What happens if this application is denied? <p>[Example: "We need a prime mover to respond to various types of events. This project will provide us with a resource to prepare for, respond to, and recover from COVID-19. This project will help us respond to incidents that require critical transportation and operational coordination, which are the primary and secondary core capabilities that we have identified."]</p> <p>In addition:</p> <ul style="list-style-type: none"> • For <i>Training</i>, identify the course number and title of each course. <p><i>Organization</i> A general description of how the grant's funds are to be used to pay salaries. Include how the award is matched, such as through salary match, in-kind services, or county funds. [Example: "The funds will contribute toward the emergency manager's salary, and will be matched with county funds."]</p>
Goal	How the project supports saving life and protecting property. [Example: "Our goal is to help us be more resilient to move equipment as needed in response to various events."]
Construction/renovation required	The project requires either new construction or renovation, retrofitting, or modification of existing structures.
Structural attachment required	The project requires attaching equipment (e.g. TV, monitor, radio equipment, etc.) to an existing structure.
Primary	Select the capability that best aligns with this project. See https://www.fema.gov/core-capabilities for core capability descriptions.
Secondary	Select a capability that aligns with this project. See https://www.fema.gov/core-capabilities for core capability descriptions.
Milestone	Steps that help structure the project's schedule. [Examples: "Receive award", "Pay salary", "Purchase supplies", "Close out grant"]
Completion	Month and year when the corresponding milestone is expected to be completed.

date

Budget

Complete **Organization details** if any personnel are funded by this grant, then complete the **Planning/Organization/Equipment/Training/Exercises costs** section.

Organization details

Enter the requested information if any personnel are funded by this grant.

Personnel	
<i>Complete for all personnel supported by funds from this project.</i>	
All EMPG-S program funds (federal and match) allocated towards local emergency management personnel	0
All EMPG-S Program funds (federal and match) allocated towards non-local emergency management personnel	0

Field help

Time allotted for EM

Percentage of time spent in EM program manager role.

Salary

Yearly salary of the EM program manager.

Date of employment in current position

Date hired into current job.

COVID-19 Planning/Organization/Equipment/Training (POET) costs

Estimated Costs				
<i>For each cost item select an activity area and then enter a description and the cost amounts. Enter the total.</i>				
Activity area	Description	Funding amount	Match amount	Total amount
Organization	Sample personnel	12694	12694	25388
Equipment	Pallet Lift- Equipment is Approved by the FEMA AEL list under 19MH-00-Bulk-Equipment Material Handling	7000	7000	14000.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Choose an item.	Click or tap here to enter text.	Enter amount.	Enter amount.	Enter total.
Total estimated costs		Enter total.	Enter total.	Enter total.

Field help

Activity area

A selection of either Planning, Organization, Equipment, or Training (POET) related to COVID-19 Planning, Response, or Recovery.

Description	A description of the cost item. Equipment must be AEL-listed (https://www.fema.gov/authorized-equipment-list). [Example: AEL number, item description]
Funding amount	Grant amount applied to the cost item.
Match amount	Local match amount applied to the cost item.
Total amount	Funding amount + Match amount.
Total estimated costs	Totals of each of the "amount" columns.

Additional information (if needed)

Add any information not accommodated by the application form here.

Project information

Enter additional project information in the space below.

Certification

Certification

Review each certification item and check where appropriate.

I certify that:

- ☒ This application includes complete and accurate information.
- ☒ No project (supported through federal and/or matching funds) having the potential to impact Environmental or Historical Preservation (EHP) can be started without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater. Applicant must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work requires re-evaluation for compliance with these EHP requirements. Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.
- ☒ In accordance with HSPD-5, the adoption of the National Incident Management System (NIMS) is a requirement to receive federal preparedness assistance through grants, contracts, and other activities. By submitting this grant application, you and all participating entities are certifying that your locality/state agency is NIMS compliant.
- ☒ Submission of the project proposal does not guarantee funding.
- ☒ Projects with funds allocated for equipment are required to check all equipment purchases against the Allowable Equipment List. (<https://www.fema.gov/authorized-equipment-list>).
- ☒ Any changes made to this grant application after the submission deadline must be approved by the Planning and Homeland Security Section Grants Branch Manager and an updated application must be submitted.
- ☒ If applying as a nonprofit agency you must have a 501(c)(3) status. A copy of that certification must be submitted with your application.
- ☒ Positions that are classified as sworn law enforcement officers may not be funded through EMPG-S.

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Project Sneakers Grant Resolution

Department: Commissioners

Agenda Title: Project Sneakers Grant Resolution

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> Project_Sneakers_Grant_BldgReuse.pdf	Project Sneakers Grant

08-2020

Resolution in Support of the Project Sneakers Grant Programs

WHEREAS, it has been determined by this Board that **PROJECT SNEAKERS** intends to create, over the next two (2) years, approximately forty-six (46) new, permanent, full-time jobs with an annual average wage of Fifty Thousand Eighty-Seven dollars (\$50,087) in Cleveland County;

WHEREAS, **PROJECT SNEAKERS** anticipates creating approximately Thirty Million Five Hundred Thousand dollars (\$30,500,000) in net new capital investment, which will increase the population, taxable property base, and business prospects of Cleveland County;

WHEREAS, with the aforementioned expansions, **PROJECT SNEAKERS** qualifies for the OneNC Grant Program in which **PROJECT SNEAKERS** is eligible to receive up to a One Hundred Fifty-Thousand dollars (\$150,000) OneNC Grant upon approval of a \$1 for \$3 grant local match;

WHEREAS, with the aforementioned expansions, Cleveland County qualifies for the North Carolina Department of Commerce, Rural Economic Development Division, Building Reuse Grant Program in which **PROJECT SNEAKERS** is eligible to receive up to a Three Hundred Sixty Thousand dollars (\$360,000) Building Reuse Grant upon approval of a five percent (5%) grant local match;

WHEREAS, the project in the grant application includes the acquisition and improvement of real property and tangible personal property, totaling approximately Thirty Million Five Hundred Thousand dollars (\$30,500,000);

WHEREAS, it is in the public interest to provide assistance as authorized by North Carolina General Statute 158-7.1;

NOW, THEREFORE BE IT RESOLVED, for the reasons recited above, that the Cleveland County Board of Commissioners hereby authorizes the County Manager to submit a OneNC grant application and a Building Reuse Program grant application and provide a grant match to qualify **PROJECT SNEAKERS** for these North Carolina Department of Commerce Incentive Programs.

Adopted this the 19th day of May, 2020.

By: _____
Susan Allen, Chairman
Board of Commissioners of Cleveland County

ATTEST:

April Crotts, Deputy Clerk
Cleveland County Board of Commissioners

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Substantial Equivalency Resolution

Department: Human Resources

Agenda Title: Substantial Equivalency Resolution

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> Substantially_Equivalency_05192020_EE.pdf	Substantially Equivalency

09-2020

**Resolution To Seek a Determination as to Whether Articles I, II, III,
and IV of the Cleveland County Personnel Ordinance Meet The
Requirements For Substantial Equivalency With the State Human
Resources Act**

WHEREAS, at its April 7, 2020 regular meeting, the Cleveland County Board of Commissioners approved changes to Articles I, II, III, and IV of the Cleveland County Personnel Ordinance to assess and proceed, if necessary, with the basic requirements for a substantially equivalent personnel system as outlined in 25 N.C.A.C. §§ 2401 and 2402; and

WHEREAS, N.C.G.S. § 126-11 allows the County to establish a personnel system for all employees subject to its jurisdiction with prior approval by the State Human Resources Commission as substantially equivalent to the standards established; and

WHEREAS, the Cleveland County Board of Commissioners may petition the State Human Resources Commission requesting substantially equivalent status; and

WHEREAS, the State Human Resources Commission is authorized to promulgate rules and regulations to implement the federal merit system standards and these regulations at a minimum shall include: recruitment and selection of employees; position classification; pay administration; training; employee relations; equal employment opportunity; and records and reports; and

WHEREAS, the staff and resources are available to Cleveland County to maintain a substantially equivalent human resources system in the areas of Recruitment, Selection, and Advancement; and Classification and Compensation; and

WHEREAS, Cleveland County seeks a determination of substantial equivalency in the areas of Recruitment, Selection, and Advancement; and Classification and Compensation.

NOW THEREFORE, BE IT RESOLVED THAT that the Cleveland County Board of Commissioners approves and supports this resolution requesting that the North Carolina Human Resources Commission determine if Cleveland County meets the requirements for substantially equivalency with the State Human Resources Act in the areas of Recruitment, Selection, and Advancement; and Classification and Compensation.

Adopted this the 19th day of May, 2020.

By:

Susan Allen, Chairman
Cleveland County Board of Commissioners

ATTEST:

April Crotts, Deputy Clerk
Cleveland County Board of Commissioners

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

FY 2020 - 2021 County Manager's Recommended Budget

Department:

Agenda Title: FY 2020 - 2021 County Manager's Recommended Budget

Agenda Summary: Brian Epley, County Manager

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Adjourn

Department:

Agenda Title: The next meeting of the Cleveland County Board of Commissioners will be held on Tuesday, June 2, 2020 at 6:00pm in the Commissioners Chamber.

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available